



CITY OF GREENWOOD

Minutes of the Regular Meeting of Council held on Monday,
23rd January 2012, 7:00 pm in the Council Chambers of City Hall

PRESENT Mayor Nipper Kettle, Councillor Ashton, Councillor Cudworth, Councillor Lang, Councillor Noll

ABSENT None

ALSO PRESENT Gerry Henke, Administrator
Tami Peters, Deputy Clerk

Gallery

CALL TO ORDER Mayor Kettle called the meeting to order at 7:02 pm

ADOPTION OF AGENDA

(019-12) **Motion: Ashton/Lang**
Resolved that the 23rd January 2012 regular meeting agenda be approved as circulated.
Carried

QUESTION & ANSWER Councillor Lang questioned the Grant-in-Aid to the Phoenix Mountain Ski Hill and asked if it was not Council policy for Community Groups to formally present their requests for funds to Council. Administrator advised that this policy has not been formalized.

DELEGATIONS None

ADOPTION OF MINUTES
(020-12) **Motion: Cudworth/Noll**
Resolved that the minutes of the Regular Meeting of Council of 9th January 2012, be adopted as circulated.
Carried

CORRESPONDENCE FOR INFORMATION
(021-12) **Motion: Lang/Noll**
Resolved that correspondence for information only items 6(a)-6(e) be received and acted upon as recommended and/or amended.
Carried

CORRESPONDENCE FOR ACTION
a) Gerry Henke, Administrator –
Destruction of documents
(022-12) **Motion: Lang/Noll**
Resolved that Council approve final disposal of City Accounts Payable Invoices from 2000-2004, ICBC Autoplan Transactions 2006 and prior, and Truck/Car Data Books 1978-2001.
Carried

All Computer software prior to Windows 97 will be recycled.

b) Kettle Valley Bursary &
Scholarship Society – Request for
funding
(023-12)

Motion: Lang/Ashton

Resolved that Council approve a \$325.00 donation to the Kettle Valley Bursary & Scholarship Society for 2012.

Carried

c) Kettle Valley Racing Association
– Request for funding
(024-12)

Motion: Lang/Cudworth

Resolved that Council approve a \$50.00 donation to the Kettle Valley Racing Association for their Snowmobile Drag Racing in Midway on 4th February 2012.

Carried

COMMITTEE REPORTS

None

OTHER REPORTS

Councillor Lang: Written Report

- Greenwood Public Library AGM 7:00 pm 24th January 2012.
- Library sponsoring “Name the Quilt Contest”, quilt is on display at the library and a prize will be given to the winner.
- Attended meeting in Midway to meet with Community Forest Partners.
- Have been given a four month extension to get documents in order regarding Community Forest Agreement.
- 13th January Bylaw review meeting
- 20th January Policy review meeting
- Robbie Burns Event will be held 28th January at the Legion
- Winterfest will be held 17th, 18th, 19th February, 2012
- Mammography Clinic will be held 15th, 16th February, 2012

Councillor Ashton: Verbal Report

- Free Yoga Classes will be held at the Greenwood Elementary School January 23rd to February 29th, Monday and Wednesday, 6:00 pm to 7:30 pm. Registration for classes is required through Selkirk College.
- Councillor Ashton advised she was unable to attend Regional Chamber Meeting as she was ill

Councillor Cudworth: Verbal Report

- Attended the Greenwood Senior Citizens Meeting
 - Seniors requested sand for pathways at the Seniors Centre. If they are willing to build a sand box the Public Works would supply the sand. The Public Works Superintendent requested that the box be built so it would be possible for the crew to just drop a loader bucket full of sand into the box.
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- Walk the Talk for Seniors – Every Tuesday and Thursday 6:00 pm to 7:00 pm, at the Greenwood Elementary School. Sponsored by Selkirk College. Call Shirley Hemeryck for information 250-445-6722

Councillor Noll: Verbal Report

- Attended Board of Trade Meeting 10th January 2012
- They are looking at a number of initiatives some of which are a monthly newsletter, Festival of the Arts, Advertising for business, new website.
- They feel that we should be refurbishing our present playground equipment.
- Councillor Noll attended Heritage Society Meeting – they had a web designer come into look at upgrading their website.
- Antique CIBC Desk has been restored and will be on display in the Museum.
- Boundary Historical Society – AGM – Grand Forks, 28th February 2012, they are looking for new members. Councillor Noll will be attending.
- Should put goodwill letters on our website that people write after passing through our community.

(025-12)

Motion: Noll/Lang

Resolved that the Other Reports from Council be received.

Carried

MAYOR'S REPORT

Mayor Kettle: Written Report

- Mayor Kettle read his report a copy is held on file

(026-12)

Motion: Kettle/Lang

Resolve that the Mayors report be received.

Carried

ADMINISTRATOR'S REPORT

Administrator: Written Report – Key points discussed

- Preliminary 2011 Financial Statement is complete. Meeting Scheduled for 3rd February, 2012 to review 2011 Financial Statements.
- Two members of Public Works Staff are on extended sick leave
- Water break in front of 646 S Gold Ave (Highway #3) on 11 January 2012.
- Boiler Inspection – Boiler Inspector was here on 18th January 2012 to do an inspection. An order to repair was issued to correct the deficiencies. We need to have a certified boiler contractor do the work. Administrator has contacted Main Stream Mechanical.
- Public Works has been dealing with frozen culvert on Elkhorn.

Mayor Kettle commended the crew for their work on the water line break and the great job they do snowplowing.

Councillor Noll questioned the reasons for the creek running down Elkhorn. Councillor Cudworth advised since the Ministry lowered Providence Lake we have had issues with Providence Creek overflowing the culvert. Public Works Superintendent has advised Regional District will be looking at this area in the spring.

(027-12)

Motion: Ashton/Noll
Resolved that the Administrators report be received.

Carried

**SUPERINTENDENT OF PUBLIC
WORKS REPORT**

None

**ACCOUNTS PAYABLE
(028-12)**

Motion: Noll/Lang
Be it resolved that teller payments, auto debits and cheques #4645-4767 in the amount of \$37,596.26 be approved.

Carried

**NEW & UNFINISHED
BUSINESS**

14a) Gerry Henke, Administrator –
Lighting for Skating Rink
(028-12)

Motion: Kettle/Lang
Resolved that at this time Council does not wish to invest anymore money into the Outdoor Skating Rink.

Carried

Council will be looking into various options for the rink

14b) Gerry Henke, Administrator –
Berkeley Springs International Water
Tasting Competition
(029-012)

Motion: Lang/Noll
Resolved that the City of Greenwood enter the Berkeley Springs International Water Tasting Competition and staff is authorized to pay the entrance fee and send the necessary samples to Berkeley Springs, West Virginia.

Carried

Mayor Kettle or Councillor Ashton has volunteered to take the sample to Curlew or Danville Washington for mailing. Staff to email the date to Mayor Kettle and Councillor Ashton when the sample needs to go.

14c) Gerry Henke, Administrator –
Official City Logo
(030-12)

Motion: Lang/Noll
Resolved that the 1897 City Logo be the official logo for the City of Greenwood and City Logo Policy 595-00 govern the use of that logo.

Carried

Staff directed to put the 1897 City Logo on the City Web Notice Page

14d) Gerry Henke, Administrator –
City Logos-Copyrights/Official
Marks
(031-12)

Motion: Noll/Cudworth
Resolved that Council do not wish to proceed with copyright, official mark or trademark on the City Logos.

Carried

14e) Gerry Henke, Administrator – Possible uses for the Curling Rink

Mayor Kettle advised that he asked staff to put this on the agenda for discussion and feedback. Some possible uses could be but not limited to

- Emergency operations centre and evacuation centre
- Indoor recreation centre
- Exhibition hall, trade shows, car/motorcycle show
- Film Industry – short term storage use
- Convention centre (Regional)

(032-12)

Motion: Kettle/Lang

Resolved that Council is interested in hearing suggestions for possible uses for Curling Rink Building prior to 2012 Budget Discussions.

Carried

14f) Gerry Henke, Administrator – Price for Garbage Receptacles/Benches

Administrator advised that quotes will be presented to council using selection criteria.

- The waste receptacle/bench must fit in the heritage theme of downtown core.
- Must be low maintenance, capable of withstanding the elements

All quotations received will be evaluated against the criteria. Public Works Superintendent has advised that the benches should be the priority. Staff to report back to Council with standardized bench and garbage can recommendations.

Mayor Kettle brought up the idea of “Park Bench Donation Program” as a way for the Community to partner with the City in donating a park bench to be installed in locations around the City. The City would look after the installation of the benches. Staff to look into “Park Bench Donation Program”.

14g) Gerry Henke, Administrator – City Hall Office Hours
(033-12)

Motion: Noll/Lang

Resolved that staff to advertise in the Boundary Creek Times a notice that the hours of City Hall will be changing effective 01 March 2012, from 9:00 am to 5:00 pm to 8:30 am to 4:30 pm.

Carried

14h) Gerry Henke, Administrator – Tire Stewardship Grant Update
(034-12)

Motion: Ashton/Noll

Resolved that staff be directed to forward a letter to Tire Stewardship BC advising them that we were unsuccessful in our playground grant application so unfortunately are unable to proceed with our successful Tire Stewardship BC’s grant for pour in place matting.

Carried

14i) Gerry Henke, Administrator – Recreation Commission Update
(035-12)

Staff directed to continue to look for playground equipment grants

Motion: Lang/Noll

Resolved that Councillor Darla Ashton be appointed to the Greenwood Recreation Commission as Council liaison along with Ron Sather for

Seniors, Chelsey Butler for Fotgis, Paul Richards for Legion, Jim Nathorst for Board of Trade, Bobbi Jo Cudworth for Greenwood Elementary School, Greenwood Community Association (name to follow), Diane Lapalme.

(036-12)

Carried

Motion: Ashton/Noll

Resolve that staff be directed to contact Ken and Cathy Riddle, who sat on the old Recreation Commission for many years to see if they are interested in being part of the new Greenwood Recreation Commission.

Carried

Office Staff to set up initial meeting of the Greenwood Recreation Commission.

Website Updates: Direction from Council

- Add Link to Regional Chamber of Commerce
- Add Link to Boundary Country Chamber of Commerce
- Add Boundary Country Logo

(037-12)

Motion: Noll/Ashton

Resolved that Councillor Lang be appointed the contact person to discuss any City Website Updates with Council.

Carried

(038-12)

Letter of Support: Community of Burns Lake

Motion: Kettle/Lang

Resolved that staff be directed to send a letter of support to the Community of Burns Lake advising them that our thoughts are with them in the devastating time.

Carried

BYLAWS

None

QUESTION PERIOD

Kelly Hart

Voiced his concerns with the recent missing person emergency search procedures and the necessity of having an emergency/disaster plan in place. He felt the curling rink would make a great reception centre. We need to do planning and have the community part of the process.

Administrator advised that we do have an emergency plan in place, it does need updating. Council requested a copy of the plan. Staff to copy for Council.

Councillor Ashton voiced her concern with recommendations from the Greenwood Wildfire Protection Plan, where it states we need to have an evacuation plan in place by March 2012. Administrator will set up a meeting to discuss the evacuation plan with Council.

(039-12)

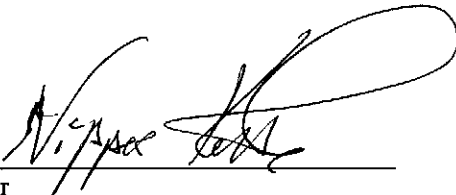
Motion: Cudworth/Lang

Resolved that Council convene to an in-camera meeting under *Section 90 (1) (c)* of the Community Charter.

Carried

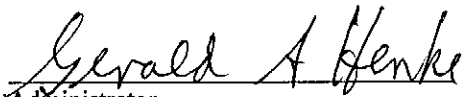
ADJOURNMENT

The regular meeting adjourned at 9:04 pm



Mayor

Certified Correct



Administrator