



CITY OF GREENWOOD  
Minutes of the Regular Meeting of Council held  
on Monday, 14 March 2011,  
7:00 pm in the Council Chambers of City Hall

**PRESENT** Mayor Lang, Councillors Phelps, Perry, Stevenson

**ABSENT** None

**ALSO PRESENT** Gerry Henke, Administrator  
Tami Peters, Deputy Clerk

Gallery

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**CALL TO ORDER** Mayor Lang called the meeting to order at 7:00 pm

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**ADOPTION OF AGENDA**

**(060-11)** **Motion: Stevenson/Phelps**  
Resolve that the 14<sup>th</sup> March 2011 regular meeting agenda be adopted as circulated.

**Carried**

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**DELEGATIONS** None

**ADOPTION OF MINUTES**

**(061-11)** **Motion: Phelps/Perry**  
Resolve that the minutes of the regular meeting of Council of 28<sup>th</sup> February 2011 be adopted as circulated.

**Carried**

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**CORRESPONDENCE FOR INFORMATION**

**(062-11)** **Motion: Stevenson/Perry**  
Resolve that correspondence for information items 5(a)-5(e) be received and acted upon as recommended and/or as amended.

**Carried**

a) RDKB – Grant in Aid

**(063-11)** **Motion: Stevenson/Perry**  
Resolve that a thank you letter be forwarded to RDKB for the \$300.00 grant in aid for purchase of two infant change tables.

**Carried**

b) Linda Moore – Staffing levels at Pool  
After a review of Grand Forks Staffing levels at Aquatic Centre, Greenwood Pool staffing levels are meeting the Province of BC Legislation Obligations.

c) Building Permits  
Building Permit totals for February 2011. **Recommended to Receive and File.**

d) See Virtual 360  
Tour Stats. **Recommended to Receive and File.**

e) Correspondence not Copied  
**Recommended keep for 2 weeks then destroy.**

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**CORRESPONDENCE FOR  
ACTION**

None

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**COMMITTEE REPORTS**

No Reports

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**OTHER REPORTS**

**Councillor Stevenson: Full Report on File**

Reported on the following:

- March 1<sup>st</sup> – BEDC Meeting
- March 2<sup>nd</sup> – City Budget Meeting
- March 3<sup>rd</sup> – Environmental Services Meeting
- March 7<sup>th</sup> – BEDC Stakeholders Meeting
- March 8<sup>th</sup> – BEDC Special Meeting
- March 9<sup>th</sup> – Board of Trade meeting
- New Executive: Dave Evans, President; Ray Harrison, Vice-President; Colleen Fraser, Treasurer; Barbara McClelland, Secretary; Wayne Deib, Director at Large
- Items for discussion included City Campground Agreement; Mothers Day yard sale; Service Agreement with City.
- Rural Tourism Conference – April - 108 Mile House – Councillor Stevenson advised that the conference cost is covered but if RDKB funding is not approved, he may need mileage and accommodations costs covered.
- Signage South/North End of town – Signs are in dire need of repair. Councillor Phelps said it was a Spirit of Greenwood Committee initiative, Jeff and Jeanne McNeil made the signs and may own them. Staff to check and see what if any agreement was made about the signs. Can they be moved to parking lot and repaired?

(062-11)

**Motion: Stevenson/Phelps**

Resolved that a select committee be set up to deal with bylaws and policies issues.

**Carried**

**Councillor Perry: Verbal**

Reported on the following:

- Updated Council on RCMP Consultive Group Meeting
  - April 19<sup>th</sup> next meeting.
  - May 2<sup>nd</sup> tentative date scheduled for Awareness Presentation by Children of the Streets, an educational/awareness program.
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**MAYOR'S REPORT**

**Mayor Lang: Verbal**

Reported on the following:

- Water Conservation Committee – Mayor Lang is interested in sitting on this committee as well as Councillor Stevenson. The
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next council newsletter to include an invitation to the public to sit on this committee.

- Mayor Lang will be attending the 10<sup>th</sup> Anniversary of Parkview Manor being held April 2<sup>nd</sup>.
- Town Hall Meeting – RCMP Open House – Mayor Lang to check with RCMP on possibility of 3<sup>rd</sup> week in April for an open house.
- Towns for Tomorrow Grant – Mayor Lang asked if we have heard any news on the grant application. Administrator advised we have not to date.
- Concerns regarding the unsightly property on the Northend of Town and property by Porter Creek Golf Course. Administrator to write RDKB with our concerns.
- Councillor Phelps asked if we received the Financial Report from Fotgis – Administrator advised that Darla Ashton from Fotgis advised that after they receive the City’s final report they will forward their financial report.
- Water Moderization Act – John Slater, MLA, was removed from this position. City advised to write Premier regarding our concerns with this. Councillor Stevenson to bring this concern up at the UBCM.
- Budget meeting scheduled for 21 March 2011 6:30 pm.

(063-11)

**Motion: Phelps/Perry**

Resolved that staff look into implementing the Municipal Ticketing Information Bylaw for purpose of enforcing bylaw compliance.

**Carried**

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**ADMINISTRATOR’S REPORT**

**The Administrator read his report (full report on file)**

Items for Discussion:

- Financial Overview
- Personnel, training, conferences: Council previously granted Administrator permission to attend the Joint Chapter Meeting in Nelson, due to a commitment it was

(064-11)

**Motion: Stevenson/Perry**

Resolved that Council approve Tami Peters, Deputy Clerk, to attend the West Kootenay Joint Chapter Meeting in Nelson, April 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, in the Administrators place.

**Carried**

Administrator has meeting scheduled with Ministry of Transportation Meeting is scheduled with Administrator regarding Highway signage by car wash.

Fire Department is looking at a commercial washing machine for the department. Some machines requires 3 phase electrical. Administrator advised that the fire department building does not have 3 phase.

Security Alarms – Two of the City Buildings are equipped with security. Administrator requested council adjourn to a committee of the whole later this evening to discuss how we are going to deal with responding to alarms.

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**SUPERINTENDENT OF PUBLIC  
WORKS REPORT**

Administrator read the Public Works Foremans Report (on file)

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**ACCOUNTS PAYABLE**

(065-11)

**Motion: Perry/Stevenson**

Be it resolved that teller payments, auto debits and cheques #3582-3619 in the amount of \$23,484.70 be approved.

**Carried**

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**NEW & UNFINISHED  
BUSINESS**

a) Gerry Henke, Administrator

LGMA 2011 Conference

(066-11)

**Motion: Phelps/Stevenson**

Resolved that Tami Peters, Deputy Clerk, be authorized to attend the LGMA 2011 Conference in Penticton, BC, May 17<sup>th</sup>-19<sup>th</sup>.

**Carried**

b) Gerry Henke, Administrator

2010 Audit New Requirements

- Copy forwarded to council for their review – main point of concern is with dating of Audit Report page 8 4(b).
  - Fire Department washing machine – Administrator to check with Grand Forks Fire Department to see what they do.
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**BYLAWS**

None

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**QUESTION PERIOD**

Jim Nathorst

Buy-Sell Agreement through Fortis – has this been implemented. Administrator advised it has not, but staff will look into.

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(067-11)

**Motion: Perry**

I move that the assembly now resolve itself into a committee of the whole to consider security alarms at 7:59 pm.

The Committee of the Whole is ready to make the report when the assembly is ready to receive it.

Items to Report

a) Security Alarms

- Administrator will talk to Andy Shelton, Electrician, regarding a monitoring systems for Emcon and West Kootenay Building.
- Policy for Primary Contacts
- Discussed adding Motion Lights for added security at City Hall

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b) Fire Department

- Administrator will contact other municipalities to see what type of washing machine they use and the electrical requirements.
- Repeater Issue – Administrator to contact John MacLean at RDKB regarding this issue.
- Administrator to see if a 1000 gallon tank will fit on the City dump truck.
- Administrator to ask Fire Department for a report on training .
- Administrator to ask Fire Department for a current list of volunteer fire fighters.

**Motion: Councillor Perry**

Resolved that the this regular meeting of Council be adjourned at 8:55 pm

**Carried**

**ADJOURNMENT**  
(069-11)

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Mayor

Certified Correct

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Administrator