

City of Greenwood



BALL PARK CONCESSION STAND Policy #8020-20

June 2015

CONCESSION STAND POLICY 8020-20

PURPOSE

The City of Greenwood's Ball Park Concession Stand Policy establishes and outlines the principles of use for the City's facility, deposit, rental fees and expectations of user.

PRIMARY GOALS

- To protect the concession stand from damage
- Insure the standards for cleanliness are maintained.
- To set the rates for deposits, and rental fees

EXEMPTIONS

The following are exempt from rental fees and deposits:

- City of Greenwood Community events
- Greenwood Recreation Commission
- Greenwood Fire Department

DEPOSITS AND RENTAL FEES

- A three hundred (\$300) deposit will be paid to the City of Greenwood at the time of application to use the concession stand.
- A rental fee of seventy-five (\$75) per day or forty (\$40) up to 4 hours
- The deposit will be returned in full if there is no damage or cleaning to be done by Public Works. (See Concession Inspection)
- All costs by the City of Greenwood for cleaning and repairs will be deducted from the deposit before any refund is made. The deposit to be returned five (5) working days after the event.
- If costs for cleaning and repairs exceed the deposit, the renters will be billed for the excess. In case of non-payment, permission will be refused for further use of the concession stand.

APPROPRIATE USE GUIDELINES

- The “Licence to Occupy” application must be made a minimum of one (1) week prior to the preceding regular meeting of Council.
- Contact your local Health Authority to determine if a food permit is required.

CONCESSION ORDER OF INSPECTIONS

- Pre rental photographs
- Inspection form: Document the condition of the building
- Equipment Inspection form checked
- The concession stand key will be given out two (2) working days before the event.
- Post rental photographs
- Inspection form: Document the condition of the building after use
- Equipment Inspection form checked after use