



**CITY OF GREENWOOD**  
Minutes of the Regular Meeting of Council held on Monday,  
13 February, 2012, 7:00 pm in the Council Chambers of City Hall

**PRESENT** Mayor Nipper Kettle, Councillor Ashton, Councillor Cudworth, Councillor Lang, Councillor Noll

**ABSENT** None

**ALSO PRESENT** Gerry Henke, Administrator  
Tami Peters, Deputy Clerk  
Gallery

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**CALL TO ORDER** Mayor Kettle called the meeting to order at 7:00 pm

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**ADOPTION OF AGENDA**

**(040-12)** **Motion: Lang/Ashton**  
Resolved that the 13 February 2012 regular meeting agenda be approved as circulated.

**Carried**

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**QUESTION & ANSWER**

**Merna Charlton**

- Concern of dogs off leash and owners not picking up after their dogs. It is especially bad from Kimberley Ave to Church Ave. Mayor Kettle advised that we pay \$3,800 a year to RDKB for Animal Control. Merna advised that maybe more education is needed.
- We will post the RDKB Dog Control bylaw on our site as well as the contact number for the Boundary Animal Control Officer.
- Staff will mail out a flyer on coloured paper reminding people to pickup after their dogs, and that dogs are required to be on a leash and must not be running at large.

**Nedjo**

- What is the snow removal policy?
  - Mayor Kettle advised that we have a policy regarding snow removal. When snowfall exceeds 8", the Public Works Superintendent is authorized to call out Public Works employees for snow removal on any day deemed necessary. The crew is also authorized to commence work early to deal with heavy snowfall overnight.
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**DELEGATIONS**

Mr. Andy Shelton, Greenwood Winter fest Association was in attendance to request the use of the ball park, concession stand. Would request the use of City Crew to plow out a perimeter road around the venue area as well as general paths for venue events. We also require two loader buckets of snow delivered in front of each business.

- Opening Ceremony 6:00 pm in front of the Museum. Hot chocolate and hot dogs provided.
  - Dinner and Breakfast will be at McArthur Centre.
  - Mr. Shelton would like permission to use staff and the big machine. Mayor Kettle advised that this will be brought up later in the meeting.
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**ADOPTION OF MINUTES  
(041-12)**

**Motion: Lang/Cudworth**

Resolve that the minutes of the Regular Meeting of Council of 23<sup>rd</sup> January 2012 were approved with the following correction; Page 3 – Walk the Talk for Seniors – delete “Sponsored by Selkirk College”.

**Carried**

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**CORRESPONDENCE FOR  
INFORMATION  
(042-12)**

**Motion: Lang/Ashton**

Resolved that correspondence for information only item 6(a)-6(h) be received and acted upon as recommended and/or amended.

**Carried**

6d) Fortis BC –Public Information  
Session common rate structure

**Items for Discussion:**

Councillor Ashton expressed her concerns with a subsidizing natural gas on Vancouver Island and Sunshine Coast and Whistler. Public Information Sessions will be conducted throughout February for feedback.

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**CORRESPONDENCE FOR  
ACTION**

None

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**COMMITTEE REPORTS**

Councillor Ashton: Verbal Report

- Carbon Neutrals Workshop January 27<sup>th</sup>
- Budget Meeting February 3<sup>rd</sup> and 10<sup>th</sup>
- Midway Mill Informal Meeting – February 6<sup>th</sup>
- Working on a drawing for campsite, RV Park
- Recreation Commission Meeting – February 16<sup>th</sup> 6:00 pm – first meeting of the newly formed commission
- Cemetery – have been doing research on Green Burials – maybe in the future we can has a green burial option for those who wish in our cemetery.

Councillor Cudworth: Verbal Report

- A letter has been sent to Greenwood Senior Citizens regarding the specifications for the sand box.
- Read the Public Work Superintendent Report

Councillor Noll: Verbal Report

- Carbon Neutral Workshop – very informative session – feels that the City is working hard to reduce their carbon footprint.

Councillor Lang: Verbal Report

- Library Meeting February 15<sup>th</sup>
  - Joint Council Meeting between Midway and Greenwood to be held February 16<sup>th</sup> at the Village Office.
  - Budget Meeting February 17<sup>th</sup>
  - Mamography Clinic – February 15<sup>th</sup> and 16<sup>th</sup> McArthur Centre.
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Mayor Kettle: Written Report –full report on file

- RDKB Meeting in Grand Forks January 27<sup>th</sup>. Of interest was wood stove exchange program. Greenwood is not presently part of the program but we could apply for the program. Other Communities have set up matching funds as an incentive for residents to use this program.
- The City pays \$3800.00 for Animal Control through the RDKB.
- Carbon Neutral Workshop – January 27<sup>th</sup>
- Environmental Services meeting in Trail February 7<sup>th</sup>. If we move forward with Community Composting we need to get some guidance in this area as there are rules and liabilities around this issue.
- Informal Meeting – Midway Mill – February 6<sup>th</sup> – met with Premier Christy Clark, Attorney General Shirley Bond, Minister Mary Polak, MLA's Barisoff, Slater, Letnich, Stewart.
- BEDC in Grand Forks – February 7<sup>th</sup> - signage branding. Recognizing Boundary Country as a unique area. Cost of signs \$10,000.
- Jon Summerland from Okanagan Film Commission about film making in our area.
- Appreciation to Murray Meyer for cleaning lover's lane for the walkers and outdoor arena.
- Recognize citizens for their contributions to the community – maybe citizen of the month – reward with a gift certificate to local business.

(043-12)

**Moved: Lang/Ashton**

Resolve that a letter of appreciation be sent to John Martin and Murray Meyer for all their volunteer contributions to the Community.

**Carried**

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**Public Works to drop off some garbage bags for John Martin**

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**OTHER REPORTS**

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**MAYOR'S REPORT**

See Other Reports from Councillors

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**ADMINISTRATOR'S REPORT**

Administrators Report: Written Report

- Deputy Clerk has signed up the City for Corporate Supply Arrangement and is presently looking into prices for garbage receptacles, bike racks and benches.
- Boiler Inspection – Preliminary estimate of \$6,600 to fix the most critical components of the boiler.
- Administrator has contacted the engineer who did the heat loss calculation on City Hall to ask them to supply Fortis with the information they need in order to determine the grant amount.

Administrator needs a recommendation on how to proceed with replacing the boiler.

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(044-12)

**Moved: Lang/Noll**

Resolve that staff investigate possible systems for replacing boiler in City Hall. Staff to bring three recommendations back to council for their consideration. Funds up to \$3,000 can be used for help in evaluating options if necessary.

**Carried**

- Garbage Cans – Councillor Ashton advised a solar compactor. Staff to look into possibility of solar grants.
- Councillor Noll suggested idea of a 45 gallon wine barrel converted to a garbage receptacle.
- Administrator has located the draft emergency plan
- Have not received any suggestions regarding the use of the curling rink.

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**SUPERINTENDENT OF PUBLIC WORKS REPORT**

Public Works Report: Written Report on file

- Staff Shortages have delayed some snow clearing
- New pump for Providence St Lift Station was picked up and will be installed in the near future.
- Repaired water leak on Highway 3 and another on Providence St
- Motor Control for Well #4 failed – has been temporarily replaced by a loaner from John Condon.
- Providence Creek flooded Elkhorn St – culverts and creek bed iced up allowing water to breach the bank.
- Initial mapping and planning has been completed for the GSPF grant
- Appreciation to Mayor Kettle and Councillor Noll for all the time they have donated to City Hall upgrades.

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**ACCOUNTS PAYABLE**

(045-12)

**Motion: Noll/Ashton**

Be it resolved that teller payments, auto debits and cheques #4677-4747 in the amount of \$87,232.81 be approved.

**Carried**

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**NEW & UNFINISHED BUSINESS**

a) AKBLG 2012 – Convention 2012

Council to let Deputy Clerk know as soon as possible if they are attending. This information is needed for registration purposes.

b) Greenwood Council News – Monthly News Letter

(046-12)

**Motion: Ashton/Noll**

Resolve that staff proceed with the Greenwood Council News to be published in the newspaper and posted on the City Website, frequency to be determined by Council.

**Carried**

c) Visitors Choice – Advertising Proposal for 2012 Edition

**Councillor Lang will gather information for the newsletter.**

Boundary Country Visitors Choice Publication – Full Page \$2360/2/3<sup>rd</sup> page \$1845 and half page \$1435. 30,000 copies distributed annually

**(047-12)** **Moved: Ashton/Cudworth**  
Resolved that Council do not wish to advertise in the Visitors Choice 2012 Edition.  
**Carried**

d) RV West Magazine – Spring  
“Season Kickoff” Edition ½ Page Ad -\$2657.00

**(048-12)** **Moved: Lang/Ashton**  
Resolved that Council do not wish to advertise in the Early Spring “Season Kickoff” Edition.  
**Carried**

Discussion took place on the following:

- Deadline for grant application is 29<sup>th</sup> February 2012
  - Are matching funds available?
  - Would the Seniors get involved?
  - What about grant for Wheel Chair Accessibility for City Hall
- e) Gerry Henke, Administrator –  
Requirements for Age Friendly Grant

**(049-12)** **Motion: Ashton/Lang**  
Resolve that motion 265-11 to support the Age Friendly BC Recognition Program be rescinded.  
**Carried**

Age friendly Grant Application be received and filed.

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f) Gerry Henke, Administrator -  
Request to reinstate the Water/Sewer Discount

At the finance committee meeting, Council asked staff to prepare a bylaw to reinstate the discount for water and sewer for 2012. The budget deficit for 2012 is \$3992. In 2010 the early discount cost \$8365. To implement it now would increase the deficit from \$3992 to \$12,357. Staff recommends that the discount not be reinstated in 2012. It would increase the deficit and a time when the City is trying to get out of a deficit. Staff recommends that you consider adding a second penalty date.

**(050-12)** **Motion: Ashton/Lang**  
Resolve that staff prepare the necessary amending sewer and water regulation bylaws to add a second 10% penalty on any outstanding balance as of 30<sup>th</sup> September 2012.  
**Carried**

Staff to look at quarterly billing as an option to remind the public of amounts owing, advise that post dated cheques can be an option for payment. Staff to also look into auto debit costs for payment options.

ICBC Camera

**(051-12)** **Motion: Lang/Ashton**  
Resolve that a letter be forwarded to ICBC Licensing asking them to consider the installation of a Drivers Licence Camera in our Office.  
**Carried**

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Equipment Reserve Fund

Council feel that an equipment reserve fund be set up for replacement of used equipment. Staff to check with other Communities to see how they set up their Equipment Reserve Funds. John Deere/Finning may have information on formulas and charge out amounts.

(052-12)

**Motion: Kettle/Lang**

Resolve that Staff be instructed to set up an equipment reserve fund for replacement of equipment.

**Carried**

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**BYLAWS**

None

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**QUESTION PERIOD**

Frank Peterson

Advised that the Phoenix Bird is in rough shape and needs to be painted. Public Works Staff be advised for a spring project.

Kelly Hart

Likes the idea of Citizen of the Month – maybe a plaque can be placed in City Hall as recognition and a picture can be posted on the website. Councillor Lang is the contact for website requests.

Nedjo

Heating System for City Hall – Why is Council looking for 3 other options for heating and get quotes from 3 other companies.

Councillor Noll explained the process that we are following is:

- What is the best heating option
- Get contractor to come in and give recommendation
- Then ask for quotes – they may request engineered specification and council has approved up to \$3,000 for this.

Ann Mudrie

13% growth in Greenwood

How is the Sewer Reserve Fund – Mayor Kettle explained that fund is in a surplus. Our sewer plant capacity is for 1,000. This may be something we need to look at in the future.

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**ADJOURNMENT**

(053-12)

**Moved: Lang**

Resolved that the meeting be adjourned at 9:10 pm

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Mayor

Certified Correct

  
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Administrator