



PRESENT

Mayor J. Bolt
Councillors: C. Huisman, C. Rhodes, J. McLean, G. Shaw,
Chief Administrative Officer: Dean Trumbley
Corporate Officer: Brooke McCourt

CALL TO ORDER

Mayor Bolt called the meeting to order at 7:00 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

ADOPTION OF AGENDA

Motion: C. Rhodes/ C. Huisman

THAT the September 23, 2024 regular council agenda be adopted as amended to remove item 5, amend item h. to have it read September no October, and add item L. Asset Management Grant opportunity under New and Unfinished Business.

(179-24)

Carried

ADOPTION OF MINUTES

Motion: J. McLean/ C. Rhodes

THAT the minutes of August 19, 2024 Regular Council Meeting be adopted.

(180-24)

Carried

**CORRESPONDENCE
FOR INFORMATION**

Motion: G. Shaw/ J. McLean

THAT Council accept correspondence a. through g. as information.

CAO Trumbley Spoke on item e. “City of Mission – Infrastructure Investment for Complete Communities”, notifying Mayor and Council the letter the City of Mission sent out is something the city of Greenwood should consider.

(181-24)

Carried

COMMITTEE REPORTS

Motion: J. McLean/ C. Huisman

THAT Council accept the West Boundary Community Forest Meeting Minutes as information.

(182-24)

Carried

COUNCILLOR’S REPORTS

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal report presented.

Jessica McLean: Verbal report presented.

Gerry Shaw: Verbal report presented – On file.

MAYOR’S REPORT: Verbal report presented.

ADMINISTRATION REPORT: None.

Motion: J. McLean/ C. Rhodes
THAT Council accepts the reports as information.

(183-24)

Carried

**THIRD QUARTER
FINANCIAL REPORT**

Motion: G. Shaw/ C. Rhodes
THAT Council accept he Third Quarter Report.

(184-24)

Carried

**NEW AND UNFINISHED
BUSINESS**

a. Kim Thiessen –
Canoe Procurement
Presentation.

Motion: G. Shaw/ C. Rhodes
THAT Mayor and Council approve administration to enter into a membership agreement with Canoe Procurement and the City of Greenwood.

Councillor McLean stepped out at 7:47 PM.

Mayor and Council discussed deferring to give more time for questions.

Motion Retracted – Deferred until next Meeting.

b. Water/ Reservoir
Update – Sean Annan,
ISL Engineering.

Sean Annan updated Mayor and Council on where the City of Greenwood is at with the project and where the City is headed as the project will be ramping up in October.

Councillor Rhodes asked Sean if the city is currently on Budget for this project.

Sean Annan was able to provide the information that it is to early on in the project to tell at this time.

Councillor Huisman asked Sean if the project is excepted to have an approximate number of households that it will be able to service.

Sean was not able to fully answer at this time but the work being completed in the future will be able to get the City of Greenwood that information with time.

Mayor and Council thanked Sean Annan for coming in and giving Mayor and Council an update on where City is with the project.

c. City of Greenwood –
Christmas Party

Motion: C. Huisman/ G. Shaw

THAT Council approve a \$1,000.00 for management staff to organize a Christmas Party for staff, Mayor, and Council plus their partners/spouses.

Mayor Bolt discussed times are tough and that funds might be better spent going towards the community Christmas dinner.

Councillor Rhodes agreed that it is best to have the money go back into the community.

Councillor Shaw and Councillor Huisman discussed staff appreciation, the return of having staff feeling appreciated.

Councillor McLean came back at 8:20 PM.

Councillor McLean was updated about the debate and voiced her full support of the Staff party, discussed the connection opportunity between Council and staff.

Opposed: C. Rhodes

(185-24)

Carried

d. Memo to Council -
Bylaw Contravention -
302 S. Copper Ave.

Motion: G. Shaw/ C. Huisman

THAT the City of Greenwood Mayor and Council invite the owners, 1338851 BC LTD, to appear before the Council to make a presentation relevant to the filling of a Notice in the Land Title Office pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter. This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

Councillor Shaw requested administration make sure it is clear to property owners that they can have a representative alternatively if property owners cannot make the meeting date.

(186-24)

Carried

e. Memo to Council -
Bylaw Contravention -
309 S. Copper Ave.

Motion: G. Shaw/ J. McLean

THAT the City of Greenwood Mayor and Council invite the owners, 1338851 BC LTD, to appear before the Council to make a presentation relevant to the filling of a Notice in the Land Title Office pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter. This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

(187-24)

Carried

f. Grant in Aid – Greenwood Heritage Society. **Motion: J. McLean/ C. Rhodes**
THAT Council approve the Greenwood Heritage Society’s 2024 Grant in Aid request for \$10,000.00. **Carried**

(188-24)

g. City of Greenwood Procurement Policy 2021-10. **Motion: C. Huisman/ C. Rhodes**
THAT Council approve the City of Greenwood Procurement Policy 2024-10.

Councillor Rhodes discussed section 3.3 and asked for further clarification on delegated purchase authority.

CAO Trumbley gave further information.

Councillor McLean asked if the 3 quotes for projects still apply.

CAO Trumbley gave further information laid out in the policy.

Councillor Rhodes discussed section 3.8 (h) regarding having a *letter of clearance* prior to the final payment made added into the section as a method of finalization.

Councillor Shaw brought up concerns about procurement that is capital projects and having Council be removed from the process as the process as always gone through Council.

Opposed: G. Shaw
J. McLean **Carried**

(189-24)

h. LUO – Greenwood Elementary School. **Motion: J. McLean/ Mayor Bolt**
THAT Council approve the Greenwood Elementary School the use of the Fire pit and Washrooms located at the Barbra Diane Colin Memorial Park for Orange Shirt Day on September 26th, 2024. **Carried**

(190-24)

i. Memo to Council – Phase 2 Office Renovations. **Motion: C. Huisman/ G. Shaw**
THAT Council approve the Phase 2 Office Renovation budget to a maximum of \$8,000.00 to modify the existing lunchroom into the primary use being a meeting room to discuss confidential matters for Council, staff, and members of the public.

Councillor Rhodes discussed the option to have the upstairs fixed with proper lighting to save costs of renovating.

CAO Trumbley discussed with Councillor Rhodes the need for accessibility and that upstairs would not be a feasible option as the City would need to install an elevator for accessibility.

Opposed: Mayor Bolt
C. Rhodes. **Carried**

(191-24)

j. Memo to Council –
Committee of the Whole
Trail Run.

Motion: C. Rhoes/ C. Huisman

THAT Council approve a (6) six-month trial to combine the
Committee of the Whole with a Regular Council Meeting every
second month.

Council discussed the intent to have a combined COTW meeting on
the same day as the Regular Council meeting.

CAO advised Council that the topic was brought forward by
Councillor Rhodes and that administration put the proposal in for
discussion, there is options for time changes, etc.

Council asked administration to send out an email with 3 options
for the meeting times to combine the COTW and Regular meeting,
once Council is in agreeance, administration will make sure proper
notice is posted, etc.

(192-24)

Carried

k. Grant in Aid –
Greenwood Public
Library

Motion: J. McLean/ C. Rhodes

THAT Council approve the Greenwood Public Library’s 2024
Grant in Aid request for \$8,000.00.

(193-24)

Carried

l. Asset Management
Grant Opportunity –
Late Item

Motion: J. McLean/C. Rhodes

THAT Mayor and Council supports the application for the Asset
Management Planning Program Grant for \$25,000.00, to support
the implementation of the City of Greenwood Asset Management
Tool, Asset Management Training/Public Consultation Process, and
the development of the Asset Management Policy.

AND THAT the City of Greenwood staff will conduct the overall
grant management.

(194-24)

Carried

BYLAWS

a. Council Procedures
Bylaw No. 1018, 2024

Motion: J. McLean/ C. Huisman

THAT Council give Fourth and Final reading of the City of
Greenwood Council Procedures Bylaw No. 1018, 2024.

Councilor Rhodes discussed section 5.2 (c), referring to the
Community Charter stating 3 hours not 2 hours for the adjournment
section.

Motion Retracted – Final adoption deferred until next Meeting.

NOTICE OF MOTIONS

None.

QUESTION PERIOD

None.

IN-CAMERA

Motion: C. Rhodes/ J. McLean

THAT Council move into in-camera at 9:25 pm pursuant to section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

**90(1)(c) labour relations or other employee relations;
90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be excepted to harm the interests of the municipality;**

(195-24)

Carried

ADJOURNMENT

Motion: Mayor Bolt

THAT Council adjourn the Regular Council Meeting at 10:38 p.m.

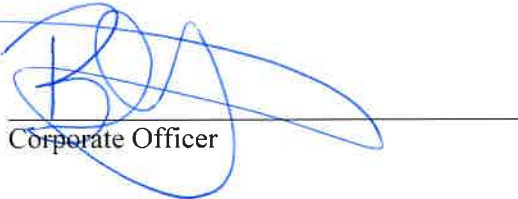
(196-24)

Carried



Mayor

Certified Correct



Corporate Officer