



**Regular Council Meeting  
Monday, March 17, 2025  
7:00 pm**

*We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.*

---

**AGENDA**

**1. Call to Order**

**2. Land Acknowledgement**

**3. Adoption of Agenda:** March 17, 2025 Regular Council Meeting Agenda.

RECOMMENDATION:

*THAT the Regular Council Meeting agenda be adopted.*

**4. Adoption of the Minutes**

- a. February 24, 2025 Regular Meeting Minutes Page 4-6

RECOMMENDATION:

*THAT the Regular Council Meeting Minutes of February 24, 2025 be adopted.*

- b. March 10, 2025 Regular Meeting Minutes Page 7

RECOMMENDATION:

*THAT the Regular Council Meeting Minutes of March 10, 2025 be adopted.*

**5. Correspondence for Information**

- a. LGMA Newsletter Page 8-10  
b. Lind Creek Dam Safety Inspection Report Page 11-43

RECOMMENDATION:

*THAT Council accept items a. to b. as correspondence for information.*

**6. Correspondence for Action**

- a. Letter to UBCM Member Municipalities re Support for Resolution - Infrastructure Support for Specified Municipalities – Housing Supply Act Page 44

RECOMMENDATION:

*THAT Council supports the City of Abbotsford's resolution, "that the Union of BC Municipalities work with the Government of BC to establish and provide long-term, stable and predictable infrastructure funding for municipalities to address the challenges around the introduction of the 2023 Housing Supply Act, which permits increased housing densities and puts strain on existing municipal infrastructure", at the upcoming AKBLG Convention (if discussed there), in advance of the UBCM Convention this fall.*

**7. Committee Reports**                      WBCF February 11<sup>th</sup>, 2025 Meeting Minutes                      Page 45-46

**8. Councillor's Reports**

**9. Mayor's Report**

**10. Administrator's Report**

RECOMMENDATION:

*THAT Council accept the reports as information.*

**11. Financial Report**      First Quarter Financials - April 14<sup>th</sup>, 2025

**12. New and Unfinished Business**

a) Licence to Use and Occupy – Boundary Metis Association                      Page 47-49

RECOMMENDATION:

*THAT Council approve the Boundary Metis Association a Licence to Use and Occupy permit for the Barbra Diane Colin Memorial Park for a community Spring Equinox Event being held from 10:00 – 3:00 on March, 22, 2025.*

b) 2025 Preliminary Budget

RECOMMENDATION:

*THAT Council approve the City of Greenwood's 2025 Preliminary Budget.*

**13. Bylaws**

**14. Notice of Motions**

**15. Question Period**

**Excerpt from Council Procedures Bylaw 1018, Section 19**

Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.

The Mayor may refer any question or enquiry to the Chief Administrative Officer to look into at a future time.

A maximum period of 15 minutes shall be provided for considering questions from members of the public, however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

**16. In-Camera**

*THAT: Pursuant to Section 90(1) of the Community Charter, this subject matter being considered re-lates to one or more of the following:*

**90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council con-siders that disclosure could reasonably be excepted to harm the interests of the municipality;**

RECOMMENDATION:

*THAT Council move into In-camera at X:XX under section 90(1) of the Community Charter.*

**17. Adjournment**

RECOMMENDATION:

*THAT the Regular Council Meeting be adjourned at XX:XX pm.*



## CITY OF GREENWOOD

### Minutes of the Regular Meeting of Council held February 24, 2025

#### PRESENT

Mayor J. Bolt  
Councillors: C. Huisman, C. Rhodes, G. Shaw.  
Chief Administrative Officer: Dean Trumbley  
Corporate Officer: Brooke McCourt

Attended Virtually: Councillor J. McLean

#### CALL TO ORDER

Mayor Bolt called the meeting to order at 7:00 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

#### ADOPTION OF AGENDA

##### **Moved/Seconded**

THAT the February 24, 2025 regular council agenda be adopted as amended to remove item 11.(a) "Licence to Use and Occupy Application – Lions Park" under New & Unfinished Business.

(33-25)

**Carried**

#### ADOPTION OF MINUTES

##### **Moved/Seconded**

THAT the minutes of February 10, 2025 Regular Council Meeting be adopted.

(34-25)

**Carried**

#### CORRESPONDENCE FOR INFORMATION

##### **Moved/Seconded**

THAT Council accept correspondence a. to b. as information.

(35-25)

**Carried**

#### COMMITTEE REPORTS

#### COUNCILLOR'S REPORTS

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal report presented.

Jessica McLean: Verbal report presented.

Gerry Shaw: Verbal report presented.

**MAYOR'S REPORT:** Verbal report presented.

**ADMINISTRATION REPORT:** Verbal report presented – On file.

**Moved/Seconded**

THAT Council accepts the reports as information.

(36-25)

**Carried**

**SECOND QUARTER  
FINANCIAL REPORT**

Next report – March.

**NEW AND UNFINISHED  
BUSINESS**

a. Memo to Council –  
TUP – 355 Government  
Ave

**Moved/ Seconded**

THAT Council issue a Temporary Use Permit (TUP) for the use of a recreational vehicle (RV) as a temporary dwelling at 355 North Government Avenue in Greenwood, BC for a term of up to one (1) year, commencing on April 1st, 2025.

(37-25)

**Carried**

b. Memo to Council -  
Support for Regional  
(RDKB) Asset  
Management Staffing

**Moved/Seconded**

THAT Council supports to find out further information on how the proposed regional asset management shared service model would be employed, including financial implications.

AND THAT Council is only exploring the opportunity for Regional District Kootenay's Boundary's involvement, as part of the Asset Management Leadership Team, in the developing of City of Greenwood's Asset Management Program which is being fully implemented in 2026.

AND FURTHER THAT this is not a commitment to participate in the proposed Regional Asset Management staffing approach.

(38-25)

**Carried**

c. Memo to Council - Fire  
Service Business Plan –  
2025 Tax Requisition

**Moved/Seconded**

THAT Council approves the recommended increased tax requisition for fire service at 1.3086 per \$1,000.00 of assessed value.

Councillor Shaw discussed his concerns with the Budgetary portions of the Business Plan, having not touched on reserves within the plan, wages vs. stipend pay and concerns surrounding the partnership that the City has with RDKB and the potential for them to deny the increase on their end.

Councillor Rhodes discussed being in support with having an increase as it is needed but concerns surrounding the impact this will have on our community.

Contracted CFO James Sexton attended to answer questions and concerns surrounding what reserves the City would potentially use

if Council wanted to accept the full increase amount but only charge 50% to residents this year and reserves cover the rest. Contracted CFO also spoke on decision based on level of service, and what that looks like for what the communities needs are.

Mayor and council spoke on having further discussions come Budget allocation time, as well as having a workshop on development of the Business Plan that was presented.

**(39-25)** **Carried**

**Moved/Seconded**  
THAT Council approve the 2025 Fire Service Business Plan.

**(40-25)** **Carried**

**Moved/Seconded**  
THAT Council direct staff to incorporate the proposed 2025 Fire Service Business Plan budget into the 2025 PRELIMINARY BUDGET.

**(41-25)** **Carried**

**BYLAWS** Council Procedures  
Bylaw Amendment  
Bylaw No. 1027, 2025

**Moved/ Seconded**  
THAT Council give Fourth and Final Readings of the City of Greenwood’s Council Procedures Bylaw Amendment Bylaw No. 1027, 2025.

**Opposed: Mayor Bolt**  
**Councillor Rhodes**

**(42-25)** **Carried**

**NOTICE OF MOTIONS** None.

**QUESTION PERIOD** None.

**IN-CAMERA** None.

**ADJOURNMENT** **Mayor Bolt Moved**  
THAT Council adjourn the Regular Council Meeting at 8:25 p.m.

**(43-25)** **Carried**

\_\_\_\_\_  
Mayor

Certified Correct

\_\_\_\_\_  
Corporate Officer



**CITY OF GREENWOOD**

**Minutes of the Regular Meeting of Council held March 10, 2025**

**PRESENT**

Councillors: C. Rhodes, J. McLean, G. Shaw.  
Chief Administrative Officer: Dean Trumbley  
Corporate Officer: Brooke McCourt

**NOT PRESENT**

Mayor J. Bolt, Councillor C. Huisman.

**CALL TO ORDER**

Councillor Rodes as Acting Chair called the meeting to order at 5:11 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

**ADOPTION OF AGENDA**

**Moved/Seconded**

THAT the March 10, 2025 regular council agenda be adopted as amended to add “Postponing the Regular Council Meeting Discussion” in after adoption of the agenda.

(44-25)

**Carried**

**POSTPONING REGULAR COUNCIL MEETING DISCUSSION**

**Discussion held regarding postponing the Regular Council Meeting until all of Mayor and Council is in attendance.**

**Moved/Seconded**

THAT Council postpone the Regular Council Meeting to March 17, 2025 at 7:00 pm to have all mayor and council present.

(45-25)

**Carried**

**QUESTION PERIOD**

None.

**ADJOURNMENT**

**Mayor Bolt Moved**

THAT Council adjourn the Regular Council Meeting at 8:25 p.m.

(46-25)

**Carried**

\_\_\_\_\_  
Mayor


Certified Correct

\_\_\_\_\_  
Corporate Officer

**Brooke McCourt**

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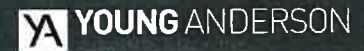
**From:** Local Government Management Association of BC <office@lgma.ca>  
**Sent:** March 3, 2025 11:04 AM  
**To:** frontdesk.greenwoodcity@shaw.ca  
**Subject:** LGMA Job Circular, News, and Program Updates - Week of March 3, 2025

If you have trouble viewing this email, [click here](#) 

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**LGMA Newsletter:  
Week of March 3, 2025**

**Call for Time Capsule Items!**

Exciting news - the LGMA is opening a time capsule from 1999 at our 2025 Annual Conference in Kelowna! Join us in discovering what was preserved 25 years ago to commemorate the cornerstone of local government before launching the new millennium. Take part in creating a new time capsule at the 2025 annual conference and leave a piece of your community's legacy for future generations to discover in 2050.

What do you believe represents your community, local government, or the sector during these times? From a photo of your new rec centre, a news article about a recent public engagement session, to a personal item that captures the spirit of your team, we're excited to gather items for the new time capsule that you find memorable and will give future generations a glimpse into the past.





As an extra incentive, there will be three prizes of \$50 towards a future LGMA program, with one winner in each of the following categories:

- Fan favourite
- Best historical submission
- Best future thinking submission

Don't miss your chance to be part of BC local government history that is showcased to future generations! [Find more information on our website](#), including terms and conditions, and how to apply. Spaces are limited. [Submit your proposed item](#) by April 18.

LGMA Team Members pictured from left to right: Adrian Paradis, Stacey Fujikawa, Ana Fuller, Randee Platz, and Shannon Gustafsson.

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[BC Local Government Job Board](#)

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# LGMA

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MANAGEMENT ASSOCIATION  
OF BRITISH COLUMBIA

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# Lind Creek Dam 2024 Dam Safety Inspection

Presented To:



Dated: February 2025  
Ecora File No.: 220439

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## Presented To:

City of Greenwood  
202 S Government Street  
Greenwood, BC V0H 1J0

c/-  
ISL Engineering and Land Services Ltd.  
1952 Columbia Avenue  
Rossland, BC V0G 1Y0

Prepared by:

2025-02-28

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Date

Reviewed and Approved by:

2025-02-28

2025-02-28

Michael J. Laws, P.Eng.  
Principal Dams and Geotechnics  
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Date



## Version Control and Revision History

Version	Date	Prepared By	Reviewed By	Approved By	Notes/Revisions
0	2025-02-28	TN	MJL	MJL	Issued For Use

## Limitations of Report

This report and its contents are intended for the sole use of the City of Greenwood, their agents and the applicable regulatory authorities. Ecora Engineering & Environmental Ltd. (Ecora) does not accept any responsibility for the accuracy of any data, analyses, or recommendations contained or referenced in the report when the report is used or relied upon by any Party other than the City of Greenwood, their agents, the applicable regulatory authorities or for any Project other than that described in this report. Any such unauthorized use of this report is at the sole risk of the user.

Where Ecora submits both electronic file and hard copy versions of reports, drawings, and other project-related documents, only the signed and/or sealed versions shall be considered final and legally binding. The original signed and/or sealed version archived by Ecora shall be deemed to be the original for the Project. Both electronic file and hard copy versions of Ecora's deliverables shall not, under any circumstances, no matter who owns or uses them, be altered by any party except Ecora.

Ecora's General Conditions are provided in Appendix of this report.

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### Photographs

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- Photo 2 Dam Crest with Trees on Upstream and Downstream Face
- Photo 3 Upstream Side of Concrete Spillway Structure
- Photo 4 Downstream Side of Concrete Spillway Structure with Woody Debris in Outlet Channel
- Photo 5 Spillway Outlet Channel with Ice
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### Appendices

- Appendix A Consequence Classification Criteria
- Appendix B Inundation Mapping Example
- Appendix C General Conditions



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## Acronyms and Abbreviations

CDA	Canadian Dam Association
DSI	Dam Safety Inspection
DSO	Dam Safety Officer
Ecora	Ecora Engineering & Environmental Ltd.
EDGM	Earthquake Design Ground Motion
IDF	Inflow Design Flood
LOL	Loss Of Life
NAD	North America Datum
PSR	Plan Submission Report
The City	City of Greenwood
UTM	Universal Transverse Mercator
WLRS	Ministry of Water, Lands and Resource Stewardship

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# 1. Introduction

## 1.1 General

Ecora Engineering & Environmental Ltd. (Ecora) was retained by ISL Engineering and Land Services Ltd. (ISL) on behalf of the City of Greenwood (the City) to undertake the 2025 Dam Safety Inspections (DSI) of the Lind Creek Dam (Dam File No.: D210139-00) located approximately 1 km south of Greenwood, BC. The dam has a current consequence classification of “*High*” and a dam risk level of “*2a – Caution*”. It is understood that the water license governing the dam was abandoned in 1997 and the dam has not been decommissioned or deactivated. Ecora is currently providing engineering services for the development of a Plan Submission Report to decommission the dam. The previous 2023 Lind Creek Dam Safety Inspection, dated April 30, 2024, was completed by Ecora.

This report presents the results of the Dam Safety Inspection performed on February 12<sup>th</sup>, 2025 by Michael J. Laws, P.Eng. The report includes key observations, findings, and recommendations. A photograph log illustrating the condition of the dam at the time of the site inspection is attached at the end of this report.

A map indicating the location of the dam is shown in Figure 1.1 below.

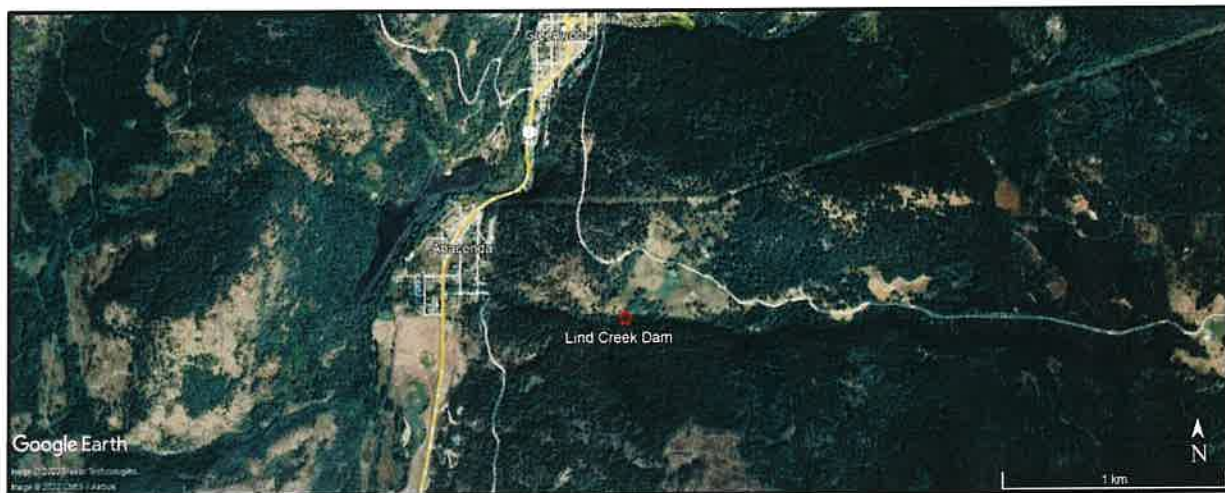


Figure 1.1 Lind Creek Dam Location

## 1.2 Scope of Work

Ecora provided the following engineering services as part of the 2024 Dam Safety Inspection of Lind Creek Dam:

- Review of any additional or new background information including the 2023 DSI;
- Undertake a site inspection and record general observations of Lind Creek Dam;
- Undertake a review of the dam consequences classification; and
- Prepare a report to summarize the findings of the inspection and to provide recommendations for addressing any deficiencies identified.

### 1.3 Dam and Watershed Description

Lind Creek Dam is an earthfill embankment dam situated along Lind Creek, located approximately 1 km south of Greenwood, BC at Map Grid (NAD 83) co-ordinates 377776.66 m E, 5437210.08 m N (UTM Zone 11U). An open channel spillway with an overflow concrete weir is situated along the left abutment of the dam. Outflows from Lind Creek Dam follow Lind Creek for approximately 1.2 km before joining Boundary Creek. No instrumentation is currently installed at Lind Creek Dam.

Lind Creek Dam has a maximum height of approximately 9.5 m and is approximately 39.8 m long as per the 2023 ISL topographic survey. An open channel spillway is located at the left abutment. The dam has a total storage volume of approximately 3,544 m<sup>3</sup> at the dam crest elevation (831.5 m), as confirmed by a bathymetric survey conducted in October 2023. The storage-elevation curve for Lind Creek Dam is shown in Figure 1.3a below. This confirms previous DSI assumptions that the total dam storage is <10,000 m<sup>3</sup> of water. The dam in its current configuration was constructed in 1966 based on a response to a change of works application issued by the Ministry of Forests, Lands and Natural Resource Operations dated January 21, 2022 (MFLNRO, 2022). Prior to 1966, the configuration and condition of the dam is mostly unknown. The only background information that exists referencing the dam during that period is water license F003077 which states that the dam was established in 1905, modified in 1966, and abandoned in 1997.

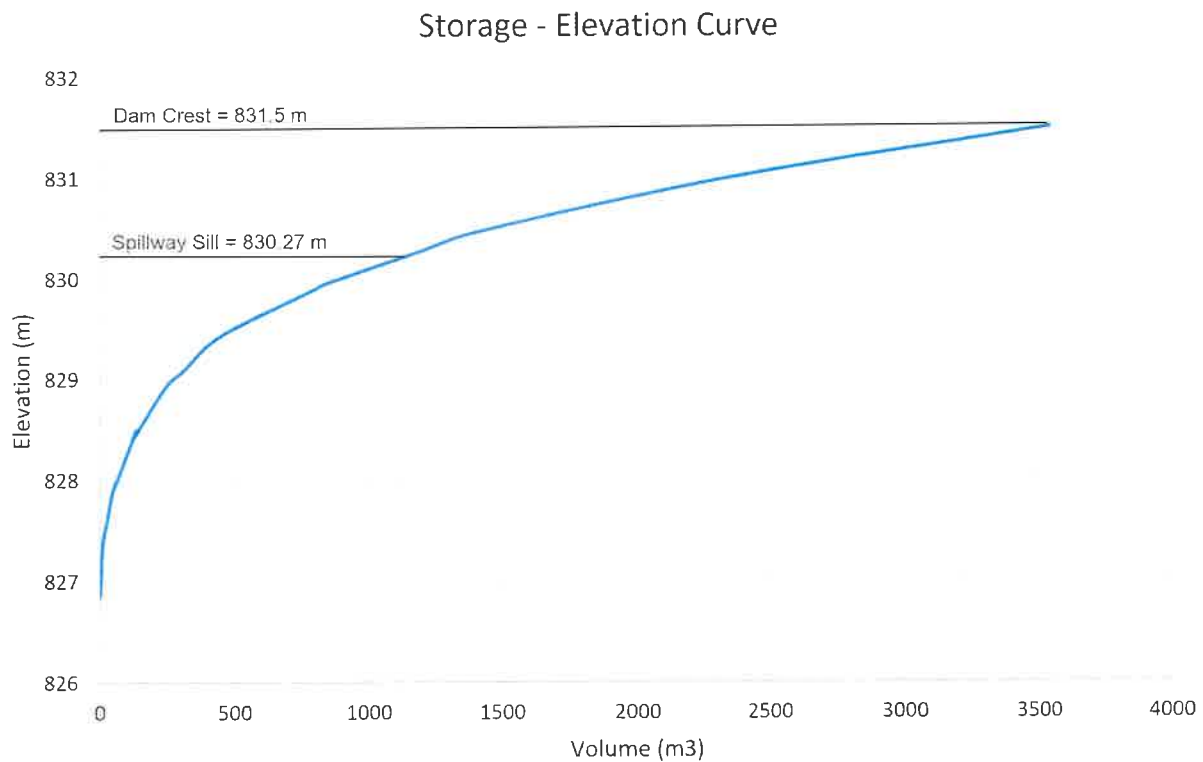


Figure 1.3a Storage-Elevation Curve for Lind Creek Dam

The drainage area upstream of Lind Creek Dam is estimated to be 19.44 km<sup>2</sup>. The watershed is primarily heavily forested, with several small agricultural lots. Based on regional hydrometric gauge stations, peak flows are expected to primarily occur in the spring, between April and June. The maximum basin elevation is approximately 1672 m, with a mean elevation of 1281 m. The approximate boundary of the watershed is shown in Figure 1.3b below.



Figure 1.3b Approximate Upstream Drainage Area of Lind Creek Dam

## 1.4 Dam Access

The dam can be accessed from a trailhead located adjacent to 232 Everett Avenue. Following an unnamed trail for approximately 750 m and the dam is located along the right-hand side. The trail has a minimum width of 2.1 m and a maximum width of 4.0 m. Debris and terrain prevent vehicle access to the dam year round.

## 1.5 Activities Completed During the Review Period

The following activities have been performed on Lind Creek Dam since the previous DSI:

- A bathymetric survey of the reservoir and topographic survey of the dam was performed in October 2023 enabling the confirmation of the reservoir volume;
- Ecora undertook the dam breach analysis and inundation mapping of Lind Creek Dam;
- Environmental overview assessment for the decommissioning of Lind Creek Dam;
- Conducted a site inspection on February 12<sup>th</sup>, 2025; and

- Ecora has been developing the Plan Submission Report (PSR) for the decommissioning of Lind Creek Dam for submission to the regulator in Spring 2025.

## 2. Dam Safety Inspection

On February 12<sup>th</sup>, 2025, Michael J. Laws, P.Eng. (Ecora), completed an inspection of Lind Creek Dam. The weather at the time of inspection was sunny and approximately -10° C. The dam inspection consisted of a visual inspection of each dam component, including dam embankment, spillway, and outlet systems. A cursory inspection was performed of the downstream channel and the reservoir.

Aerial photographs of the dam were taken using a DJI Mini 2 drone and included in the photolog appended to the end of this report.

### 2.1 Key Observations

The following key observations were noted during the site inspection:

- At the time of inspection, approximately 15 cm of snow cover over the dam was present;
- Reservoir elevation at time of inspection was approximately at full pool;
- Ice cover of reservoir, spillway inlet channel, spillway structure, and spillway outlet channel (Photos 3 – 6);
- Debris was noted throughout the spillway outlet channel (Photo 4);
- Audible flow through spillway structure under the ice cover;
- No trees displaced on either upstream or downstream of dam since previous site inspection;
- Access to the dam is provided by a trail on the northern bank of Lind Creek that originates adjacent to 232 Everett Avenue. At the time of inspection, trail covered in snow (Photo 1);
- Reservoir slopes have no notable changes, or additional fallen trees, since the previous site inspection (Photos 9 & 10); and
- Multiple emergency contact signage located near concrete spillway structure (Photos 7 & 8).

A detailed photograph log is attached to the end of this report.

## 3. Consequences Classification Review

### 3.1 Regulatory Requirements

Under the BC Dam Safety Regulations, dams may be fully, or in part, exempt from the regulation depending on the Live Storage Capacity and the Dam Height. Figure 3.1 below shows a chart available through the Government of British Columbia's Dam Safety Section that summarizes the requirements to be considered a small dam. In the case of Lind Creek Dam, the estimated reservoir capacity is <10,000 m<sup>3</sup>, however the maximum dam height is >7.5 m, therefore the entire regulation is applicable.

### Application of the Regulation to Dams in British Columbia

Graph of dam height vs. dam live storage capacity which, along with dam failure consequence classification, determines what parts of the regulation applies. Height of dam is defined in S.1(4) of the regulation. Storage volume in the regulation refers to live storage capacity where "live" for the purpose of the regulation refers to the volume of water that would be released if the dam were removed and the ground returned to the natural grade. The storage volume upper elevation is at full supply level which is the spillway crest elevation. Note that for water licencing purposes the definition of live storage is different and specific to the licence.

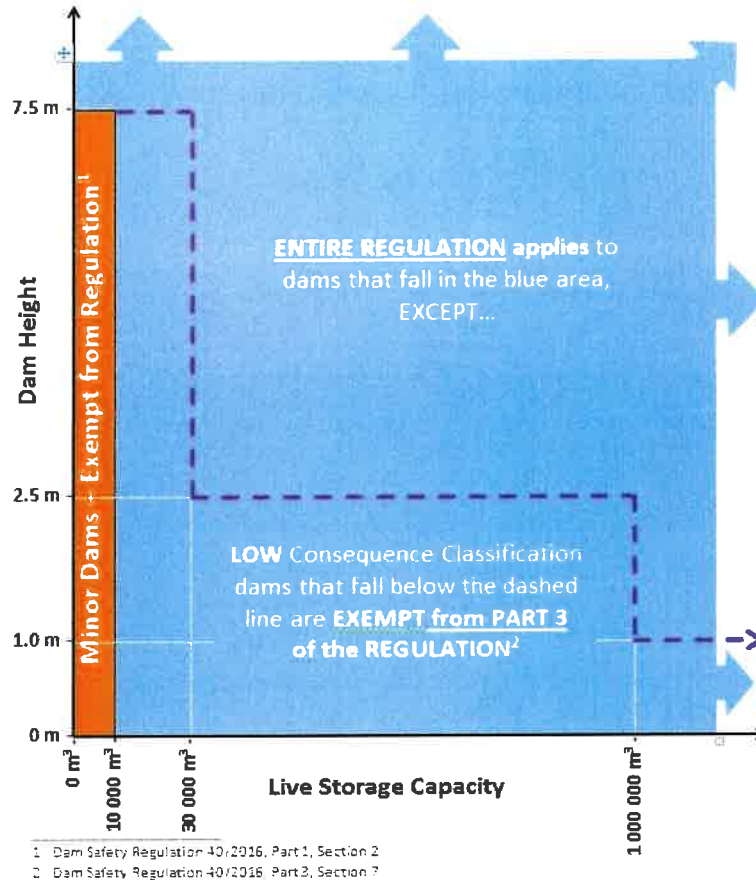


Figure 3.1 Application of the Regulation to Dams in BC Graph

## 3.2 General

A consequences classification system has been developed by the Canadian Dam Association (CDA, 2007). Note that the consequences are incremental to those that would have occurred in the same event without failure of the dam. The CDA (2007) defines incremental consequence of failure as:

*"The incremental consequences or damage that a dam failure might inflict on upstream areas, downstream areas or on the dam itself, over and above any losses or damage that may have occurred in the same event, or conditions had the dam not failed".*

The BC Dam Safety Regulation 40/2016 (February 29, 2016) and associated amendments, and the 2007 CDA Dam Safety Review Guidelines (2013 Edition) provide consequence classification criteria. As per the BC Dam Safety Regulation 40/2016 and the CDA 2007 Dam Safety Guidelines (2013 Edition), the following consequences of failure criteria are considered during the consequence classification evaluation:

- Loss Of Life (LOL);
- Infrastructure and economic losses; and
- Environmental and cultural losses.

The BC Dam Safety Regulation and CDA describe five consequences categories: “*Low*”, “*Significant*”, “*High*”, “*Very High*” and “*Extreme*”. These consequences categories are applied to establish guidelines for some of the design parameters for a dam, such as the Inflow Design Flood (IDF) and the Earthquake Design Ground Motion (EDGM). Additionally, the consequence classification determines the required standard of care expected of the dam’s owner(s).

The current consequence classification for Lind Creek Dam is “*High*”.

Updated dam breach and inundation modelling was not completed as part of this assignment.

### 3.3 Downstream Considerations

The dam is located above the small unincorporated community of Anaconda located just outside of the City of Greenwood’s city limits. The distance between the dam and the downstream community is approximately 750 m. Notable infrastructure between the dam and Boundary Creek includes:

- Water intake approximately 600 m downstream. Water licenses associated with the intake indicate domestic and irrigation purposes. The licensees are private individuals.
- Everett Avenue approximately 750 m downstream.
- Butte Avenue approximately 850 m downstream.
- Crowsnest Highway (Highway 3) approximately 930 m downstream.
- Tacoma Avenue approximately 1 km downstream.
- Kettle Valley Rail Trail approximately 1.1 km downstream.
- Several residential buildings are in close proximity to the creek between 700 m and 1100 m downstream.

A review of satellite imagery was undertaken to review any changes within the downstream area between the previous DSI and February 1<sup>st</sup>, 2025, that could result in changes to the consequence classification. Based on the review, no new infrastructure has been developed downstream.

Ecora undertook a dam breach analysis and inundation mapping of Lind Creek Dam as part of the ongoing development of the PSR package for the decommissioning of Lind Creek Dam. Based on the assessment of the loss criteria summarized in Section 3.2 of this report, it was recommended that a consequence classification rating of “*Very High*” be assigned to Lind Creek Dam due to the potential infrastructure impacts in Anaconda, notably Highway 3. The flood hazard rating map for the *PMF – Failure Event* is appended in Appendix B. All inundation maps and methodologies utilized for the dam breach and inundation mapping are detailed in the report *Dam Breach Analysis & Inundation Mapping of Lind Creek Dam (Ecora, 2024)*.

## 4. Minimum Frequency of Safety Activities

The BC Dam Safety Regulation (BC Reg. 40/2016) provides recommended minimum frequency of dam safety activities as provided in Table 4.1 below. The surveillance activities should follow at minimum the “*Very High*” classification recommendations going forward.



**Table 4.1 Schedule 2 of the BC Dam Safety Regulations**

Item	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
	Activity	Frequency of Activity				
		Extreme Classification	Very High Classification	High Classification	Significant Classification	Low Classification
Requirements under Part 2						
1	Redetermine classification of dam and, if necessary, submit to DSO written notice of proposed new classification.	Annually	Annually	Annually	Annually	Annually
Requirements under Part 3						
2	Conduct site surveillance.	Weekly unless otherwise <sup>1</sup> specified in the OMS manual.	Weekly unless otherwise <sup>1</sup> specified in the OMS manual.	Weekly unless otherwise <sup>1</sup> specified in the OMS manual.	Monthly unless <sup>1</sup> otherwise specified in the OMS manual.	Quarterly <sup>1</sup>
3	Conduct formal inspection.	Semi-annually	Annually	Annually	Annually	Annually
4	Test operation of: (a) mechanical components of dam; and (b) electrical and communication equipment.	Annually unless otherwise specified in the OMS manual.	Annually unless otherwise specified in the OMS manual.	Annually unless otherwise specified in the OMS manual.	Annually unless otherwise specified in the OMS manual.	Annually
5	Collect readings from instrumentation and analyze and interpret the readings.	Annually unless otherwise specified in the OMS manual.	Annually unless otherwise specified in the OMS manual.	Annually unless otherwise specified in the OMS manual.	Annually unless otherwise specified in the OMS manual.	If and when required by a dam safety officer.
6	Review contact information in DEP, revise if necessary and report to DSO.	Annually	Annually	Annually	Annually	Not applicable
7	Review emergency contact information and, if necessary, revise and submit revision to DSO.	Not applicable	Not applicable	Not applicable	Not applicable	Annually
8	Review OMS manual and DEP, revise if necessary and report to DSO.	Every 7 years	Every 7 years	Every 10 years	Every 10 years	Not applicable
9	Ensure dam safety review carried out and submit report to DSO.	Every 7 years	Every 10 years	Every 10 years	Not applicable	Not applicable

<sup>1</sup> The frequency of visual inspections may be reduced if provided for in the OMS manual.

## 5. Findings and Recommendations

Each recommendation has been given a priority ranking (Low, Medium, High or Very High) based on the following Table.

**Table 6.1 Summary of Priority Ranking System**

Priority	Timeframe	Severity	Complexity	Description
Very High	Within 1 year	Significant	Simple	Severity is significant for continued dam safety. Solution is simple to implement.
High	Within 3 years		Modest	Either severity is significant and requires additional study before implementation or is of moderate importance and is simple to implement.
Medium	Within 5 years	Moderate		
Low	Within 7 years	Minor	Difficult	Considered to be minor in severity with a modest amount of complexity, or modest in severity with a difficult amount of complexity.

A summary of the recommendations resulting from the February 12<sup>th</sup>, 2025, Dam Safety Inspection, with priority in parenthesis, are:

- It is recommended that the dam consequence classification is increased to “*Very High*” due to the potential impacts to Highway 3, until such time that the dam can be decommissioned. (Very High)
- The overflow spillway should be kept open and free of debris to ensure the dam can pass high inflow events until the dam can be decommissioned or deactivated. (Very High)
- The dam should be inspected on a weekly basis through the upcoming freshet to ensure any issues are noted early (ex. seepage, sloughing, or debris floods). Written records should be kept of the inspections and any maintenance. (Very High)
- A Plan Submission Report (PSR) should be submitted to the Dam Safety Officer (DSO) outlining the decommissioning of the dam. It is understood that Ecora is developing the PSR for submission in Spring 2025. (High)
- Vegetation clearing should occur following the melting of snow and ice. Trees should be left in place until the dam can be decommissioned as removing mature trees will likely result in the weakening of the dam embankment. (Medium)

It should be noted that several of the recommendations are carried over from the previously completed DSI as they have not yet been addressed by the dam owner.

## References

- Canadian Dam Association (CDA), 1997. Dam Safety Guidelines.
- Canadian Dam Association (CDA), 2002. Dam Safety Review Workshop, 2002 CDA Conference, Victoria, British Columbia.
- Canadian Dam Association (CDA), 2007. Dam Safety Guidelines 2013 Edition.
- Canadian Dam Association (CDA), 2007. Technical Bulletin – Dam Safety Analysis and Assessment.
- Canadian Dam Association (CDA), 2007. Technical Bulletin – Geotechnical Considerations for Dam Safety.
- Canadian Dam Association (CDA), 2007. Technical Bulletin – Hydrotechnical Considerations for Dam Safety.
- Canadian Dam Association (CDA), 2007. Technical Bulletin – Inundation, Consequences and Classification for Dam Safety.
- Canadian Dam Association (CDA), 2007. Technical Bulletin – Seismic Hazard Considerations for Dam Safety
- Canadian Dam Association (CDA), 2011. Guidelines for Public Safety Around Dams.
- Canadian Dam Association (CDA), 2016. Technical Bulletin: Dam Safety Reviews.
- Canadian Geotechnical Society, 2006. Canadian Foundation Engineering Manual, 4th Edition.
- Government of British Columbia, 2016. Guidance Document to the HSRC Version 1.0 Updated 2016
- Ministry of Forests, Lands and Natural Resource Operations, 2017, Downstream Consequence of Failure Classification Interpretation Guideline, Dam Safety Program, Revised March 2017.
- United States Bureau of Reclamation, 1988. Downstream Hazard Classification Guidelines, ACER Technical Memorandum No. 11, U.S. Department of the Interior, Bureau of Reclamation, Denver, Colorado.

# Figures

Figure 1.0      Site Overview

LIND CREEK DAM  
2024 DAM SAFETY INSPECTION  
GREENWOOD, BC

Legend

- City
- Lind Creek Dam
- 40m TRIM Contour Lines
- Digital Atlas Roads
- Fresh Water Atlas Streams
- PMBC Legal Parcels

References  
Air-9 Imagery, © 2024, Bing Maps, Mapbox, 9/27/2024

LOCATION MAP



1:5,500  
0 50 100 150 200  
Meters

Project No.: 220439 Date: 2025/01/20  
 Client: City of Greenwood Drawn: AS Check: DM  
 NAD 1983 UTM Zone 11N **Figure 1.1**



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# Photographs

Photo 1	Lind Creek Dam Access Trail in Winter
Photo 2	Dam Crest with Trees on Upstream and Downstream Face
Photo 3	Upstream Side of Concrete Spillway Structure
Photo 4	Downstream Side of Concrete Spillway Structure with Woody Debris in Outlet Channel
Photo 5	Spillway Outlet Channel with Ice
Photo 6	Frozen Spillway Inlet Channel
Photo 7	Emergency Signage Near Spillway Structure
Photo 8	Emergency Signage
Photo 9	Northern Reservoir Slope Photo 1
Photo 10	Northern Reservoir Slope Photo 2



Photo 1 Lind Creek Dam Access Trail in Winter



Photo 2 Dam Crest with Trees on Upstream and Downstream Face



Photo 3 Upstream Side of Concrete Spillway Structure



Photo 4 Downstream Side of Concrete Spillway Structure with Woody Debris in Outlet Channel





Photo 5 Spillway Outlet Channel with Ice



Photo 6 Frozen Spillway Inlet Channel



Photo 7 Emergency Signage Near Spillway Structure



Photo 8 Emergency Signage

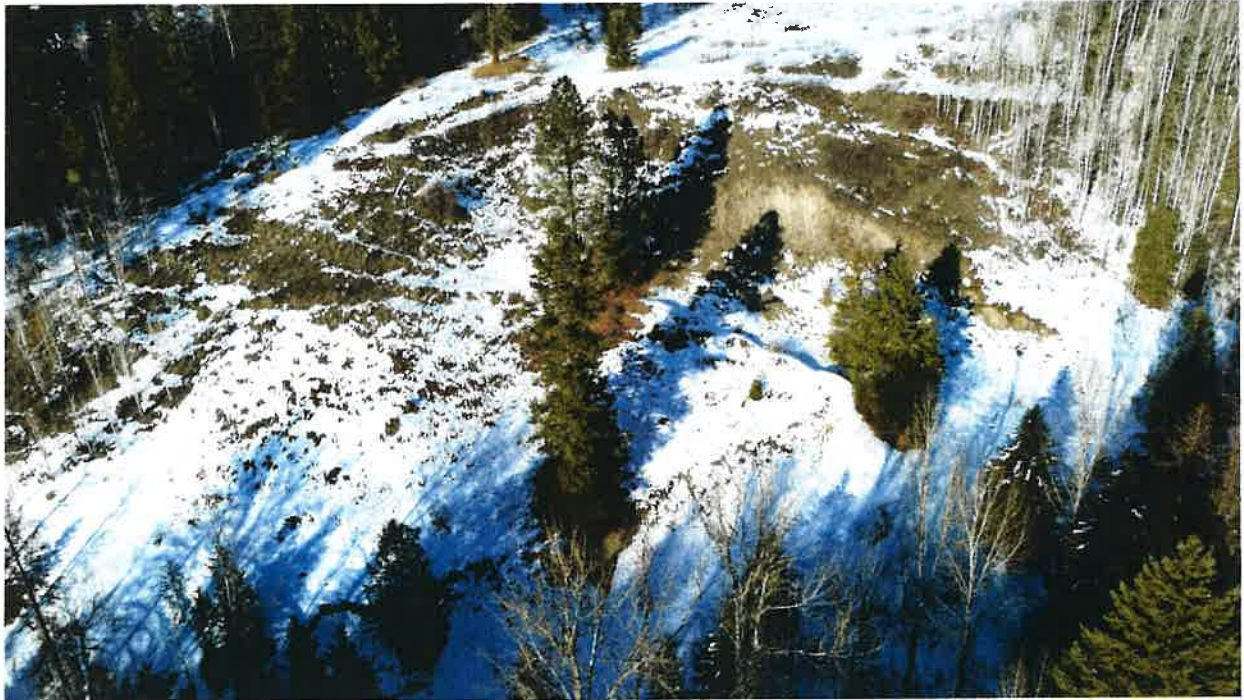


Photo 9 Northern Reservoir Slope Photo 1



Photo 10 Northern Reservoir Slope Photo 2

# Appendix A

## Consequence Classification Criteria

**Table B1 BC Regulation 40/2016 & CDA Consequence Classification Criteria and Design Earthquake and Flood**

Dam Classification (BC Reg. 40/2016 & CDA 2007)	Population at Risk (BC Reg. 40/2016)			Infrastructure and Economics (BC Reg. 40/2016)		Environmental and Cultural Losses (BC Reg. 40/2016)		Annual Exceedance Probability Level	
	Permanent <sup>3</sup>	Loss of Life (BC Reg. 40/2016)	>100	Extremely high economic losses affecting critical infrastructure, public transportation or services or commercial facilities, or some destruction of or some severe damage to residential areas.	Major loss or deterioration of: (a) critical fisheries habitat or critical wildlife habitat, (b) rare or endangered species, or (c) unique landscapes, or (d) sites having significant cultural value, and restoration or compensation in kind is impossible.	1/10,000 year or MCE	PMF		
Extreme	Permanent <sup>3</sup>	>100	Extremely high economic losses affecting critical infrastructure, public transportation or services or commercial facilities, or some destruction of or some severe damage to residential areas.	Major loss or deterioration of: (a) critical fisheries habitat or critical wildlife habitat, (b) rare or endangered species, or (c) unique landscapes, or (d) sites having significant cultural value, and restoration or compensation in kind is impossible.	1/10,000 year or MCE	PMF			
Very High	Permanent <sup>3</sup>	100 or fewer	Very high economic losses affecting important infrastructure, public transportation or services or commercial facilities, or some destruction of or some severe damage to residential areas.	Significant loss or deterioration of: (a) critical fisheries habitat or critical wildlife habitat, (b) rare or endangered species, or (c) unique landscapes, or (d) sites having significant cultural value, and restoration or compensation in kind is possible but impractical.	1/2 between 1/2,475 and 1/10,000 year or MCE	2/3 between 1/1000 year and PMF			
High	Permanent <sup>3</sup>	10 or fewer	High economic losses affecting infrastructure, public transportation or services or commercial facilities, or some destruction of or some severe damage to scattered residential buildings.	Significant loss or deterioration of: (a) important fisheries habitat or important wildlife habitat, (b) rare or endangered species, or (c) unique landscapes, or (d) sites having significant cultural value, and restoration or compensation in kind is highly possible.	1/2,475 year	1/3 between 1/1000 year and PMF			

Dam Classification (BC Reg. 40/2016 & CDA 2007)	Population at Risk (BC Reg. 40/2016)	Loss of Life (BC Reg. 40/2016)	Infrastructure and Economics (BC Reg. 40/2016)	Environmental and Cultural Losses (BC Reg. 40/2016)	Annual Exceedance Probability Level	
					EQ Design Ground Motion (CDA 2007)	Inflow Design Flood (CDA 2007)
Significant	Temporary Only <sup>2</sup>	Low potential for multiple loss of life	Low economic losses affecting limited infrastructure and residential buildings, public transportation or services or commercial facilities, or some destruction of or damage to locations used occasionally and irregularly for temporary purposes.	No significant loss or deterioration of: (a) important fisheries habitat or important wildlife habitat, (b) rare or endangered species, (c) unique landscapes, or (d) sites having significant cultural value, and restoration or compensation in kind is highly possible.	Between 1/100 year and 1/1000 year	Between 1/100 year and 1/1000 year
Low	None <sup>1</sup>	No possibility of loss of life other than through unforeseeable misadventure	Minimal economic losses mostly limited to the dam owner's property, with virtually no pre-existing potential for development within the dam inundation zone.	Minimal short-term loss or deterioration and no long-term loss or deterioration of: (a) fisheries habitat or wildlife habitat, (b) rare or endangered species, (c) unique landscapes, or (d) sites having significant cultural value.	1/100 year	1/100 year

1. There is no identifiable Population at Risk.
2. People are only occasionally and irregularly in the dam-breach inundation zone, for example stopping temporarily, passing through on transportation routes or participating in recreational activities.
3. The population at risk is ordinarily or regularly located in the dam-breach inundation zone, whether to live, work or recreate.

# Appendix B

## Inundation Mapping Example

# FLOOD HAZARD RATING - PMF FAILURE EVENT



## INUNDATION MAPPING LIND CREEK DAM, BC



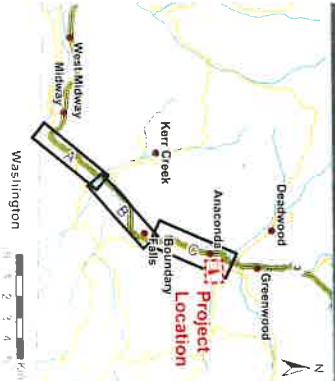
**Legend**

- Dam Location
- Fresh Water Algae Streams
- Digital Algae Roads
- Flood Hazard Rating and Total Area of Flooding Downstream of Dam Spillway Point
- High (0.083 km<sup>2</sup>)
- Medium (0.240 km<sup>2</sup>)
- Low (0.266 km<sup>2</sup>)

Hazard Level	Description
High	Persons are in danger both inside and outside of buildings. Structures are at risk of being destroyed. Persons are in danger outside of buildings. Structures may suffer damage and possible destruction depending on structural conditions of type or non-existent. Buildings may suffer little structural damage, however may undergo significant non-structural damage to utilities.
Medium	Persons are in danger both inside and outside of buildings. Structures are at risk of being destroyed. Persons are in danger outside of buildings. Structures may suffer damage and possible destruction depending on structural conditions of type or non-existent. Buildings may suffer little structural damage, however may undergo significant non-structural damage to utilities.
Low	Persons are in danger both inside and outside of buildings. Structures are at risk of being destroyed. Persons are in danger outside of buildings. Structures may suffer damage and possible destruction depending on structural conditions of type or non-existent. Buildings may suffer little structural damage, however may undergo significant non-structural damage to utilities.

Reference: Givens et al., 2003, 2005

### LOCATION MAP



Project No.: 220439  
 Client: City of Greenwood  
 Date: 2024/1/08  
 Drawn: CAC Check: MB  
 MAD81GSR5A UTM Zone 11N  
**Figure 4.1c**



# Appendix C

## General Conditions

### **Standard of Care**

Ecora Engineering and Environmental Ltd. (Ecora) has prepared this report in a manner consistent with that level of care and skill ordinarily exercised by members of the engineering and science professions currently practicing under similar conditions in the jurisdiction in which the services are provided, subject to the time limits and physical constraints applicable to this report. No other warranty, expressed or implied is made.

### **Basis and Use of the Report**

This report and the recommendations contained in it are intended for the sole use of Ecora's Client. Ecora does not accept any responsibility for the accuracy of any of the data, the analyses or the recommendations contained or referenced in the report when the report is used or relied upon by any party other than Ecora's Client unless otherwise authorized in writing by Ecora. Any unauthorized use of the report is at the sole risk of the user. In order to properly understand the suggestions, recommendations and opinions expressed herein, reference must be made to the whole of the report. We cannot be responsible for use by any party of portions of the report without reference to the whole report.

This report is subject to copyright and shall not be reproduced either wholly or in part without the prior, written permission of Ecora. Additional copies of the report, if required, may be obtained upon request.

### **Alternate Report Format**

Where Ecora submits both electronic file and hard copy versions of reports, drawings and other project-related documents, only the signed and/or sealed versions shall be considered final and legally binding. The original signed and/or sealed version archived by Ecora shall be deemed to be the original for the Project. Both electronic file and hard copy versions of Ecora's deliverables shall not, under any circumstances, no matter who owns or uses them, be altered by any party except Ecora.

### **Soil, Rock and Groundwater Conditions**

Classification and identification of soils, rocks and geological units have been based upon commonly accepted systems and methods employed in professional geotechnical practice. This report contains descriptions of the systems and methods used. Classification and identification of the type and condition of these materials or units involves judgment, and boundaries between different soil, rock or geologic types or units may be transitional rather than abrupt. Accordingly, Ecora does not warrant conditions represented herein as exact, but infers accuracy only to the extent that is common in practice.

Soil and groundwater conditions shown in the factual data and described in the report are the observed conditions at the time of their determination or measurement. Unless otherwise noted, those conditions form the basis of the recommendations in the report. Groundwater conditions may vary between and beyond reported locations and can be affected by annual, seasonal and meteorological conditions. The condition of the soil, rock and groundwater may be significantly altered by construction activities such as traffic, excavation, groundwater level lowering, pile driving, blasting on the site or on adjacent sites. Excavation may expose the soils to climatic elements such as freeze/thaw and wet/dry cycles and/or mechanical disturbance which can cause severe deterioration. Unless otherwise indicated the soil must be protected from these changes during construction.

### **Environmental and Regulatory Issues**

The professional services retained for this project include only the geotechnical aspects of the subsurface conditions at the site, unless otherwise specifically stated and identified in the report. The presence or implication(s) of possible surface and/or subsurface contamination resulting from previous activities or uses of the site and/or resulting from the introduction onto the site of materials from off-site sources are outside the terms of reference for this project and have not been investigated or addressed.

### **Sample Disposal**

Ecora will dispose all soil and rock samples for 30 days following issue of this report. Further storage or transfer of samples can be made at the Client's expense upon written request, otherwise samples will be discarded.



### **Construction Services**

During construction, Ecora should be retained to perform sufficient and timely observations of encountered conditions to confirm and document that the subsurface conditions do not materially differ from those interpreted conditions considered in the preparation of Ecora's report and to confirm and document that construction activities do not adversely affect the suggestions, recommendations and opinions contained in Ecora's report. Adequate field review, observation and testing during construction are necessary for Ecora to be able to provide letters of assurance, in accordance with the requirements of many regulatory authorities. In cases where this recommendation is not followed, Ecora's responsibility is limited to interpreting accurately the information encountered at the borehole locations, at the time of their initial determination or measurement during the preparation of the Report.

### **Job Site Safety**

Ecora is responsible only for the activities of our employees on the jobsite. The presence of Ecora's personnel on the site shall not be construed in any way to relieve the Client or any contractors on site from their responsibilities for site safety. The Client acknowledges that he, his representatives, contractors or others retain control of the site and that Ecora never occupy a position of control of the site. The Client undertakes to inform Ecora of all hazardous conditions, or other relevant conditions of which the Client is aware. The Client also recognizes that our activities may uncover previously unknown hazardous conditions or materials and that such a discovery may result in the necessity to undertake emergency procedures to protect our employees as well as the public at large and the environment in general.

### **Changed Conditions and Drainage**

Where conditions encountered at the site differ significantly from those anticipated in this report, either due to natural variability of subsurface conditions or construction activities, it is a condition of this report that Ecora be notified of any changes and be provided with an opportunity to review or revise the recommendations within this report. Recognition of changed soil and rock conditions requires experience and it is recommended that Ecora be employed to visit the site with sufficient frequency to detect if conditions have changed significantly. Drainage of subsurface water is commonly required either for temporary or permanent installations for the project. Improper design or construction of drainage or dewatering can have serious consequences. Ecora takes no responsibility for the effects of drainage unless specifically involved in the detailed design and construction monitoring of the system.

### **Services of Sub consultants and Contractors**

The conduct of engineering and environmental studies frequently requires hiring the services of individuals and companies with special expertise and/or services which we do not provide. Ecora may arrange the hiring of these services as a convenience to our Clients. As these services are for the Client's benefit, the Client agrees to hold the Company harmless and to indemnify and defend Ecora from and against all claims arising through such hiring's to the extent that the Client would incur had he hired those services directly. This includes responsibility for payment for services rendered and pursuit of damages for errors, omissions or negligence by those parties in carrying out their work. In particular, these conditions apply to the use of drilling, excavation and laboratory testing services.



**Mayor**  
Ross Siemens

**Councillors**  
Les Barkman  
Kelly Chahal  
Patricia Driessen  
Simon Gibson  
Dave Loewen  
Patricia Ross  
Dave Sidhu  
Mark Warkentin

February 28, 2025

File: 0530-003/0400-60

*Via Email*

UBCM Member Municipalities

Dear UBCM Members:

**Re: Support for Resolution**

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for our proposed UBCM Resolution for Infrastructure Support for Specified Municipalities – Housing Supply Act at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the February 25, 2025 Council Meeting, City Council approved the following resolution:

WHEREAS the Government of BC introduced the *Housing Supply Act* in 2023 and has since required multiple “specified” municipalities to review and update their zoning bylaws by December 31, 2025, to permit increased density in-line with government mandated housing targets;

AND WHEREAS the increased housing density requirements for these specified municipalities places undue financial pressure on those local governments due to the corresponding infrastructure upscaling requirements;

THEREFORE, BE IT RESOLVED that the Union of BC Municipalities work with the Government of BC to establish and provide long-term, stable and predictable infrastructure funding for municipalities to address these challenges.

We look forward to, and appreciate your support on this matter.

Sincerely,

Ross Siemens  
Mayor

c. Council members  
Peter Sparanese, City Manager



**West Boundary Community Forest  
Board of Directors Meeting Minutes**

**Date:** Feb 11, 2025

**Time:** 6:30 PM

**Location:** Village of Midway Council Chambers

**Attendees:**

- John Bolt, Chair
- Heinz Kruezer, Director
- Darren Metcalf, Director
- Randy Trerise, Director
- Dan Macmaster, Forest Manager (non-voting)
- Peter Flett, Forest Manager (non-voting)
- Elly Macmaster, Administrative and OEC Coordinator (non-voting)

**Guests:**

- Judy Willsey, Councillor, Village of Midway
- Doug McMynn, Mayor of Midway
- Dean Trembley, CAO, City of Greenwood
- Denise Frocklage, WBCF Bookkeeper
- Owen Stewart, West Boundary resident

**Absent:**

Ginette Wheeler, Director

---

1. **Welcome and Call to Order** – Chair, John Bolt called the meeting to order at 6:30 PM.
2. **Adoption of the Agenda**
  - Moved by Heinz to adopt the agenda, seconded by Randy - **Carried**.
3. **Approval of the November 5, 2024 Meeting Minutes**
  - Moved by Randy to approve the November meeting minutes; seconded by Heinz - **Carried**.
4. **Correspondence:**
  - BCCFA newsletter – forwarded via email
  - Thank you emails received from Greenwood Museum and Heritage Society, Kettle River Food Share
  - West Boundary Senior’s Housing Society – requesting approval from WBCF regarding redirecting grant funding towards another project
5. **Finance Report:** Dan Macmaster, Forest Manager
  - Bookkeeping – Dan introduced Denise Frocklage, new WBCF bookkeeper
    - Denise reported that she is familiarizing herself with the accounts and liaising with Dan regarding organizing/updating procedures where needed
  - Year End - in preparation for the audit, Dan contacted the auditor and informed them about the unexpected passing of previous bookkeeper, Lia Thomas, and advised that Denise is the newly contracted bookkeeper for WBCF
6. **Forest Managers’ Report:** Dan Macmaster and Peter Flett
  - See attached
7. **OEC Coordinator’s Report:** Elly Macmaster
  - See attached
8. **Old Business:**

WBCF Block 9 USA/CAN Border fence update

  - Heinz talked to Ross Elliott who reported that Rock Creek resident, Jamie Haynes is anticipating that fencing will be needed along the border to the river; estimating that it will cost \$10,000
  - Still waiting on a definitive clarification of who is responsible for and coordinating the project before the board can decide if/how much to contribute to the project

- Doug McMynn provided an update: Forests and Range Officer, Alisa Siemens was in communication with Doug and clarified that this border fencing project falls under the responsibility of Forests and Range, and that they are coordinating with Jamie Haynes about project requirements and funding

**9. New Business:**

- West Boundary Seniors Housing Society grant cheque:
  - Board advises that WBSS may redirect the \$1500 in grant funding to another project with the understanding that WBSS updates the WBCF board how the grant funding is used
- Donation Request for Guns and Hoses Fundraiser:
  - Doug McMynn advised that the planning committee is requesting sponsorship in the form of WBCF swag  
**ACTION:** Elly to provide Doug with two of the following: WBCF sweatshirts, t-shirts, mugs, and hats
- Spring Grant Intake and Bursary Dates:
  - Heinz advised that exact grant intake dates will be determined after the audit
  - Heinz reported that the bursary amount has been increased to \$3000 to be awarded to two recipients (\$3000 each); Heinz will contact BCSS regarding graduation dates and based on that information will recommend bursary intake dates at the March meeting  
**ACTION:** Heinz to email Elly the full bursary eligibility and requirements; Elly to update the website.

**10. Announcements and Next Meeting:**

- Next WBCF Board Meeting – March 18, 2025 at 6:30PM in Greenwood

**11. Open Questions:**

- Dean Tremblay, CAO of Greenwood – Lynn Creek dam project; Dean will connect Dan with the stakeholders
- Doug McMynn, Mayor of Midway – requested OEC shelter drawings for Midway bandshell ideas
- Randy Trerise – asked about native tree and shrub species in silviculture planning
- Owen Stewart, West Boundary resident and Green Peaks contractor – question regarding contract

**12. Adjournment**

- John moved to adjourn the meeting at 7:46PM.

**Next Meeting:** March 18, 2025, Greenwood Council Chambers

**Minutes Prepared by:** Elly Macmaster, Administrative and OEC Coordinator

**Date prepared:** February 11, 2025

---

John Bolt, Chair

---

Elly Macmaster, Administrative Assistant



THE CORPORATION OF THE CITY OF GREENWOOD  
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129  
202 S. Government Avenue  
Greenwood, BC V0H 1J0  
Phone: 250-445-6644 Fax: 250-445-6441  
Email: frontdesk.greenwoodcity@shaw.ca

**APPLICANT'S INFORMATION:**

Application Date: March 6 2025

Applicant's Name /  
Company Name: BOUNDARY METIS COMMUNITY ASSOCIATION

Mailing Address: PO Box 1215  
Grand Forks BC  
V0H 1H0

Primary Contact Person: Jo White & Christi Snow

Telephone: 250 666 0284 250 605 9112

Email Address: boundarymetiscommunity@gmail.com

Applicant's Status:  Individual  Municipality  Company (attach Cert. of Incorporation)  
 Other, specify: community organization.

Charitable Registration #: \_\_\_\_\_  
(if not for profit)

**INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS**

Proposed Term of Use: Spring Equinox Gathering  
(i.e.: years / months / days)

Start Date: March 22 2025 10:00 AM End Date: March 23 2025 3:00pm

Civic Address (street): \_\_\_\_\_

Legal Description: Barbara Diana Ball Field  
(lot / block / plan)

Property Identification #s:  
(PIDs) \_\_\_\_\_

Commonly known as:  
(facility name) \_\_\_\_\_

THE CORPORATION OF THE CITY OF GREENWOOD  
LICENCE TO USE AND OCCUPY APPLICATION

Provide a detailed description of planned activities and/or anticipated construction:

BONFIRE  
FOOD  
OUT DOOR GAMES  
DRUMMING

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

No changes to property


Describe all potential effects on adjacent landowners, the environment, or the local area:

This event is during the day  
no effects

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority, and capacity to sign on behalf of their company / corporation / community group.

Jo White  
Name (please print)

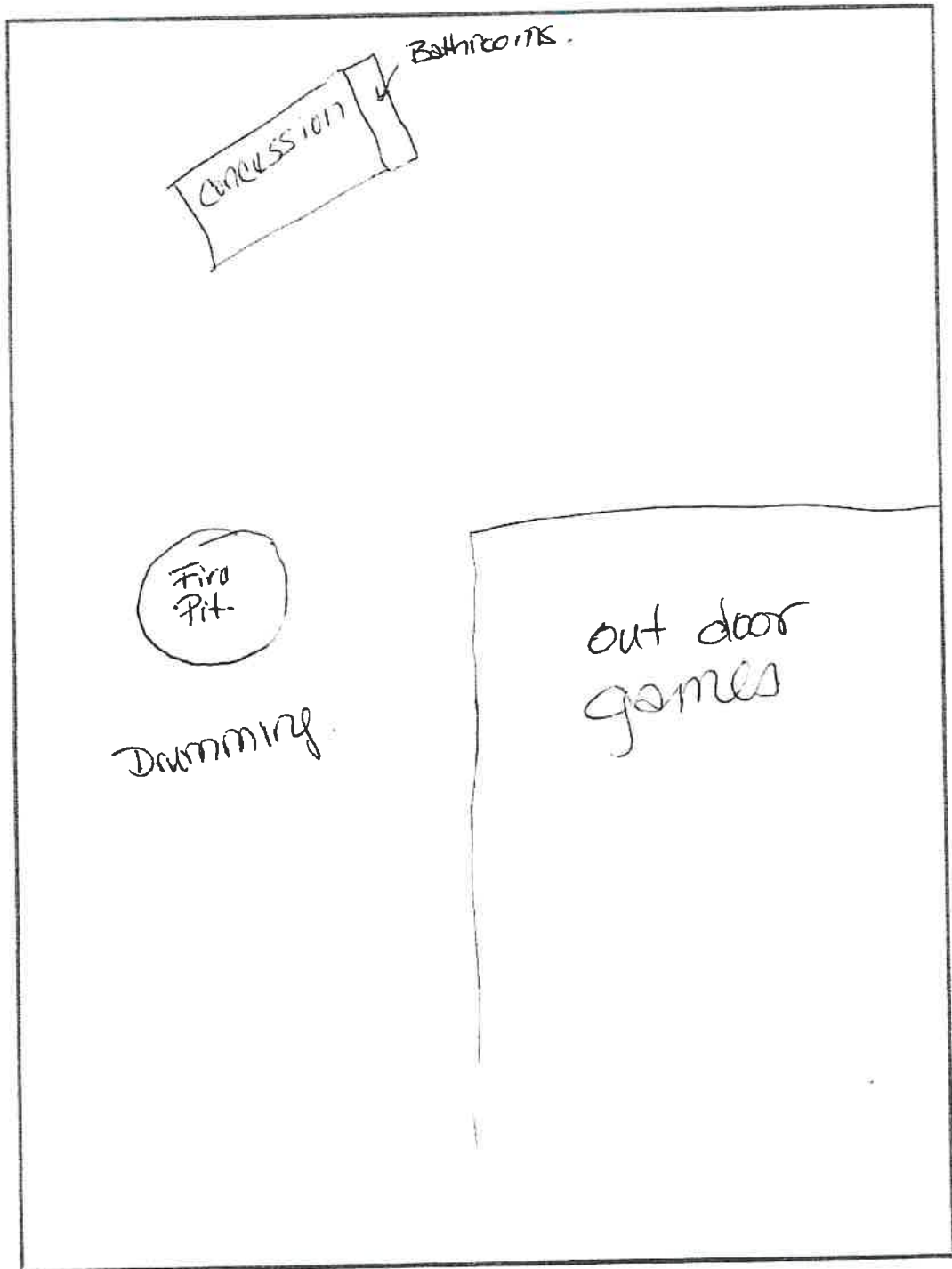
  
Signature

Date: March 6 2025



APPENDIX A  
Licence of Use and Occupy Application

SITE PLAN



Please attach additional information as required.